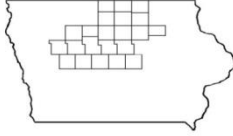


ANNUAL PROGRAM REPORT

**FISCAL YEAR 2013
(JULY 1, 2012 – JUNE 30, 2013)**

**APPROVED BY:
AMANDA MILLIGAN, DIRECTOR**



Ames Administration Office

*510 Fifth Street
Ames, Iowa 50010-0623
Telephone (515) 232-1511
www.2nddcs.com*

Director's Message: Annual Report for FY 2013

December 2013

TO: Board of Directors, Second Judicial District Department of Correctional Services

John Baldwin, Director, Iowa Department of Corrections

All Staff

Fiscal Year 2013 has been a year of transitions in the Second Judicial District Department of Correctional Services. Six of our ten work units saw a change in leadership during this fiscal year. In June, our District Director Dorothy Faust announced she would be leaving to take a job with the Department of Corrections. Despite the many changes in the Department's table of organization, our staff has continued to implement positive improvements to support our mission. Some of the key initiatives from fiscal year 2013 include:

- ❖ Continued commitment to our committee based participative structure.
- ❖ Full utilization of the Minimum Risk Program which allowed the Department to devote more resources to higher risk offenders.
- ❖ Expansion of our Fort Dodge program of continuity of supervision between field and residential services to Mason City and Marshalltown. This allows offenders to keep the same supervising officer regardless of whether they are supervised in the field or a residential facility.
- ❖ Implementation of the ACTV curriculum for male offenders with a history of engaging in domestic violence in Ames, Fort Dodge and Marshalltown.
- ❖ Enhanced focus on improving the quality of all services provided by (1) continuing randomized auditing of the Iowa Risk Assessment, (2) implementing a system of general casework audits, and (3) a re-commitment to establishing and achieving performance expectations through recurrent comprehensive performance reviews of all employees.
- ❖ Increased collaboration between Second District, the Department of Corrections and the Iowa Board of Parole which has furthered the offender re-entry process.
- ❖

In addition to the above, I would like to emphasize some specific information contained in this year's Annual Report:

- ❖ There was a significant increase in our high risk offender population. As a result, the Intensive Supervision Program saw a 28% increase in total clients served.
- ❖ The Minimum Risk Program served 977 offenders in FY 2013 as compared to 384 in FY 2012. It is notable that despite the large increase in population served, the number of offenders successfully completing the program also increased this year from 75% to 84.1%. This is a very positive indicator of the success of the Minimum Risk Program and further supports the practice of matching the level of supervision to the risk level of the offender.
- ❖ Average daily costs for probation/parole general supervision were calculated to be \$2.76 per day; intensive supervision to be \$6.47 per day; and sex offender supervision to be \$14.07 per day. Average daily cost for residential services was \$87.58 per day.
- ❖ Based on 3-year follow-up figures, recidivism rates for the FY 2010 cohort remained generally steady.

I would like to extend a sincere thank you to the hardworking Department staff who have made all of the above possible. In addition I would like to thank our Board of Directors, Advisory Committee members, community partners, and our colleagues in other agencies that partner with us to advance the mission.

Sincerely,

Amanda Milligan

Amanda Milligan, District Director

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VISION, BELIEFS, MISSION

Vision

Iowa Community Corrections is a place where

- **Every offender makes it and our communities are safe**
- **We invest in partnerships so that all members of the community have hope of succeeding**
- **Individual growth is encouraged and expected, and achievement is recognized**
- **Shared decision-making and team participation demonstrate our mutual respect**
- **Offenders are held accountable**
- **Diversity is our strength**
- **Innovation is valued**
- **We measure our results and do what we know works**

Beliefs

We believe

People can change

There is a potential for individual growth, and everyone has the right to personal success.

In Integrity

Honesty and objectivity in our decision-making and our dealings with others are essential.

In Accountability

All of us (staff, offenders and the community) must be accountable for our actions.

In Innovation

Through creativity and hard work we can make our services more effective and provide them efficiently.

In Teamwork, Respect & Equality

By respecting and accepting each other as unique and equal individuals, we can work together to achieve our shared goals and make our Vision a reality.

Mission

Public Safety through Risk Reduction

Second District Overview / History

1977-1980

Senate File 112 instituted Judicial District Departments of Correctional Services through Iowa. A Board of Directors was implemented as governing authority and the first Residential Facilities were opened in Fort Dodge, Ames and Marshalltown. Accreditation was completed in 1980 and offices were established in 3 communities.

1981-1990

During this decade client education programs OWI and sex offender treatment were offered. Curt Forbes Residential Center was built. A programmer/analyst was hired to incorporate data. Risk and needs assessment/case classification was adopted. Corrections took over work release and parole per legislation. The first collective bargaining agreement was negotiated and Administrative accreditation was achieved.

1991-2000

During the 1990's money was received from Legislature to begin relocate Marshalltown Residential Center. The Mason City Residential Center was built and the legislature recommended new construction for the Fort Dodge Residential Center. Low risk offenders were reviewed for early discharge or lower supervision standards. Several other treatment programs began to be offered pertaining to Batterer's Education, Substance Abuse, Cognitive Programming Anger Management and Day Program Center. Second District also led the way to LSI-R risk assessment and participated in decision making for the Iowa Correctional Offender Network (ICON). A psychologist and polygraph examiner were hired for the sex offender program.

2001-2005

Tough budget times necessitated review of high caseloads, staff layoffs and unfilled positions resulting in negatively impacted services and treatment groups. Prison overcrowding became a major issue but was difficult to navigate with dwindling resources in Community Based Corrections. Second District entered into an income offset agreement to collect owed money from offenders through their income tax refunds. Drug Courts were established in Cerro Gordo County. Accreditation was completed on Administration, Personnel, Fiscal, Programming and ICON with very favorable feedback in all areas.

2006-2010

District Director and Assistant Director work with the National Institute of Corrections to develop a Comprehensive Parole Strategy. Prison Rape elimination Act is implemented. Law requires all felons to have DNA samples on record and sex offender risk assessments begin to be implemented. The Fort Dodge Community Corrections Center is built. Prison Re-Entry Initiative becomes a large focus with coordination of transition from prison to community corrections setting. Grant funded family programming begins to be instituted. Due to retirements several new staff were hired and a new Director, Dot Faust, was hired for the district. Budget cuts have resulted in challenging years along with the closure of the Sac City office in 2010.

2011-Present

Department staff continues to work diligently within stricter budget constraints. Organizational culture change and completing the strategic planning process have been crucial in implementing positive change. As a Department all were committed to adopting a more participative management approach. Committee work, with wide representation of all work units and staff, continues to be a district wide focus. Reorganization of some county distribution, office coverage and supervisors has occurred upon recommendation of committee work. A redefined Minimum Risk Program has been deployed District wide. A pilot project begins in Fort Dodge, Marshalltown and Mason City for all officers to be supervised out of the field office and all officers will supervise residential offenders. Sex Offender staff begin to supervise offenders according to individual risk assessments. All Second District staff continues to advance the mission of enhancing public safety through risk reduction in 2013.

OFFICE LOCATIONS/TABLES OF ORGANIZATION

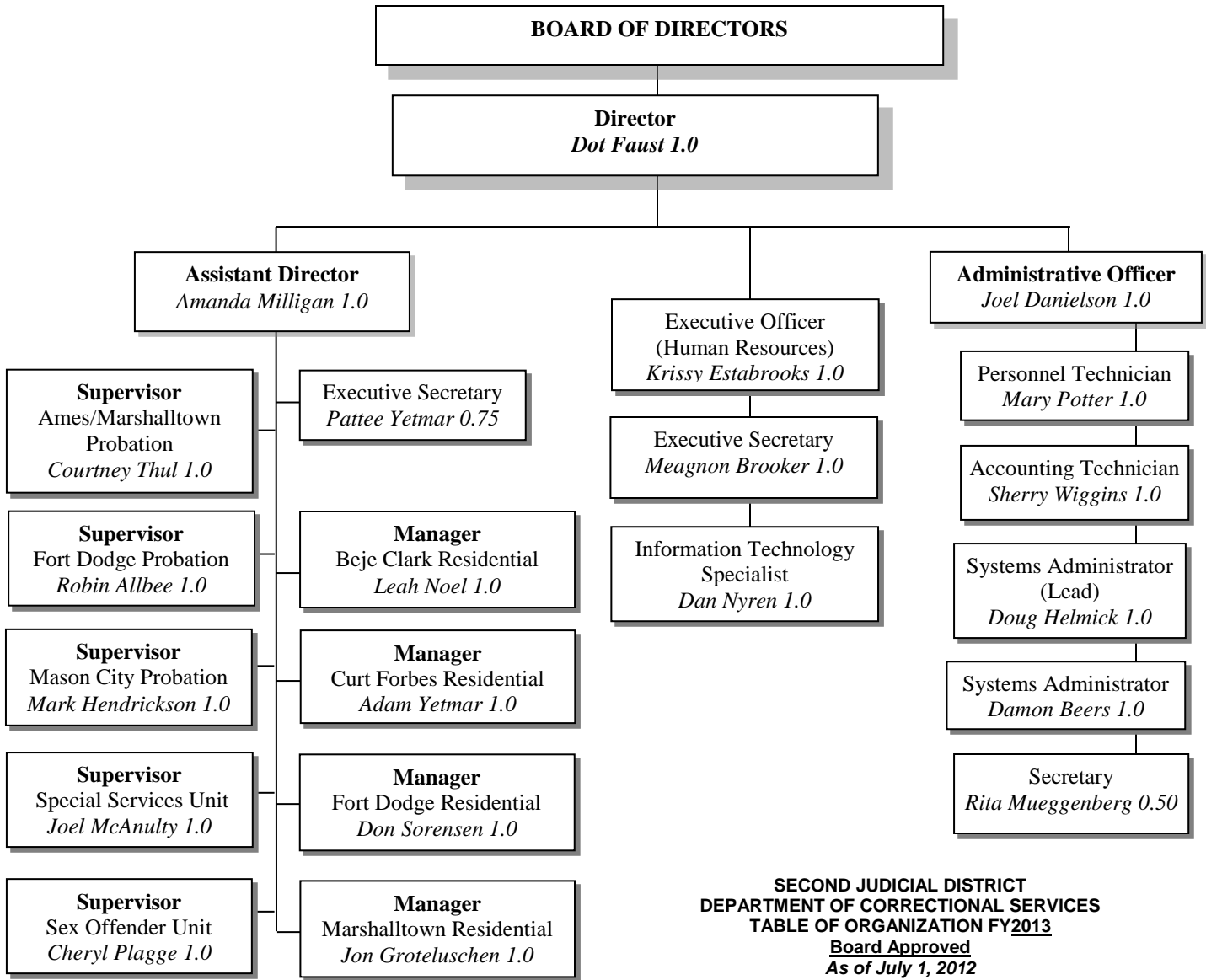


Ames Administration

510 5th St

Ames, Iowa 50010

(515) 232-1511





Ames Probation/Parole Office

**509 Main St
Ames, Iowa 50010
(515) 232-1810**

Ames Probation/Parole Office

**Supervisor
Courtney Thul 1.0**

Probation/Parole Officer 3

*Jim Cameron 1.0
Mike Di Blasi 1.0
Steve Naeve 1.0*

Secretary

*Sandy Emery 1.0
Marlys Wells 1.0*

Probation/Parole Officer 2

*Kevin McArthur 1.0
Janet Neuschwanger 1.0
Kari White 1.0
Don Wolter 1.0*



Curt Forbes Residential Center

**111 N Sherman
Ames, Iowa 50010
(515) 232-3774**

Curt Forbes Residential Center

**Supervisor
Adam Yetmar 1.0**

Probation/Parole Officer 2

*Dave Dreasher 1.0
Carla Evans 1.0*

Secretary

Kathy Dickinson 0.55

Building Maintenance Coordinator

Jerald Osier 0.25

Residential Officer

*Doug Ashby 1.0
Byron Davis 0.80
Tom Eaches 1.0
Kristen Halbur 0.80
Matt Kennis 0.80
Rena Jergens 1.0
Dave Kramme 1.0
Dan Lindgren 1.0
Sarah Morrow 0.80
Robert Neuendorf 1.0
Tina Westphal 1.0
Annie Wierson 0.80*



Fort Dodge Probation/Parole Office
Fort Dodge Residential Center

311 1st Ave South
Fort Dodge, Iowa 50501
(515) 576-8121 (field office)
(515) 955-6393 (residential center)

Fort Dodge Probation/Parole Office
Supervisor
Robin Allbee 1.0

Probation/Parole Officer 3

Russ Martin 1.0
Roni Yetmar-Henry 1.0

Probation Parole Officer 2

Robert Cass 1.0
Julie Cripe 1.0
Tenette Carlson 1.0
Steve Carse 1.0
Cathy Davis 1.0
Angie Dilley 1.0
Barb Krug 1.0
Maurice Meier 1.0
Wayne Meyne 1.0
Kristen Ruppel 1.0
Terri Valline 1.0

Secretary

Jill Groat 1.0
Christine Lennon 1.0

Fort Dodge Residential Center
Manager
Don Sorensen 1.0

Residential Officer

Brian Busick 1.0
Heather Fogelman 1.0
Bridget Harms 1.0
Peg Hols 1.0
Kyle Johnson 0.75
Steve Korger 1.0
Richard Meyer 1.0
Scott Michelfelder 0.81
Ken Miller 1.0
Vacant 1.0
Amanda Riese 0.80
Steve St. John 1.0

Food Service Leader

Peggy Allbee 1.0

Cook

Vacant 0.30
Debra Ebelsheiser 0.30

Building Maintenance Coordinator

Clark Jochimsen 0.60



Marshalltown Probation/Parole Office

**RM 412, Masonic Temple Building
Marshalltown, Iowa 50158
(641) 752-6322**

**Marshalltown Probation/Parole Office
Supervisor
Courtney Thul 1.0**

Probation/Parole Officer 3
"Skip" McConnell 1.0

Probation/Parole Officer 2
*Dave Currant 1.0
Tom Larson 1.0
Renee Ranson 1.0*



Marshalltown Residential Center

**1401 South 17th Ave
Marshalltown, Iowa 50158
(641) 753-5571**

**Marshalltown Residential Center
Supervisor
Jon Groteluschen 1.0**

Probation/Parole Officer 2
*Rick Day 1.0
Judy Imgrund 1.0*
Secretary
Terri Leavy 1.0
Food Service Leader
Judy Eirikson 1.0

Residential Officer
*Mike Ball 1.0
Kelly Caldwell 1.0
Tabitha Berends-Havens 0.80
Tom Dagit 1.0
Rick Gonzales 1.0
Tabitha Gould 0.80
Gretchen Jenkins 1.0
Buck Manship 1.0
Deborah Mason 1.0
Vicky Masterson 1.0
Debbie Moore 0.80*

Cook
*Ann Danner 0.20
Laura Davis 0.20*
Building Maintenance Coordinator
Brad Wall 0.25



Mason City Probation/Parole Office

**22 North Georgia
Mason City, Iowa 50402
(641) 424-0131**

Mason City Probation/Parole Office

Supervisor

Mark Hendrickson 1.0

Probation/Parole Officer 3

*Jan Lewerke 1.0
Mike McGuire 1.0
Vacant 1.0*

Secretary

*Julie Braun 1.0
Deb Jilek 1.0*

Probation/Parole Officer 2

*Tim Davidson 1.0
Thomas Gayther 1.0
Darleen Hackman 1.0
Dave Hawver 1.0
Gretchen Hollander 1.0
Susan Kovarna 1.0
Kevin Kozisek 1.0
Chad Vance 1.0
Brian Willrett 1.0*



Beje Clark Residential Center

**818 15th St SW
Mason City, Iowa 50402
(641) 424-3817**

Beje Clark Residential Center

Supervisor

Leah Noel 1.0

Probation/Parole Officer 2

*Barb Brandt 1.0
Amanda Davis 1.0*

Secretary

Diane Borchardt 0.60

Food Service Leader

Becky Erdman 1.0

Cook

*Pat Sorenson 0.20
Linda Quakenbush 0.20*

Building Maintenance Coordinator

John Erdman 0.25

Residential Officer

*Janice Albright 0.60
Wanda Berding 1.0
Leslie Coe 1.0
Heather Coombs 0.80
Royce Echelberger 1.0
Stella Frank 0.60
Adam Heinrichs 0.80
Susanne Humphrey 1.0
Scott Lovik 1.0
Leah O'Neill 1.0
Tom O'Neill 1.0
Murphy Washington 1.0*



Sex Offender Unit

District Wide Services
22 North Georgia
Mason City, Iowa 50402
(641) 424-0131

Special Services Unit

District Wide Services
RM 412, Masonic Temple Building
Marshalltown, Iowa 50158
(641) 752-6322

Sex Offender Services
Supervisor
Cheryl Plagge 1.0

Probation/Parole Officer 3
Mark Coleman 1.0, Ames
Brent Nelson 1.0, Ames
Judy Barton 1.0, Fort Dodge
Ross Goebel 1.0, Fort Dodge
Ellen Baker 1.0, Marshalltown
John Scholl 1.0, Mason City
Della Weaver 1.0, Mason City

Psychologist
Donavon Ellison 1.0, District Wide

Polygrapher
Marc Borgman 1.0, Fort Dodge/Mason City
Amy Neisen 1.0, Ames/Marshalltown

Special Services Unit
Supervisor
Joel McAnulty 1.0

Community Treatment Coordinator
Teri Jones 1.0, Ames
Stacy Bochart 1.0, Fort Dodge
Jean Helmers 1.0, Fort Dodge
Julie Brandt 1.0, Marshalltown
Mike Dalbec 1.0, Marshalltown
Michele Gordon 1.0, Mason City
Diana Kellar 1.0, Mason City
Vacant-New 1.0, Marshalltown

Probation/Parole Officer 2
Bobbie Nelson .75, Ames
Wayne Meyne 1.0, Fort Dodge
Angel Blackford 1.0, Marshalltown
Dee Norton 1.0, Marshalltown
Felix Mejia 1.0, Mason City

Secretary
Jami Knutson 1.0
Mary Newland 1.0

BOARD OF DIRECTORS FY2013

Member and Address	Phone Number	Member and Address	Phone Number
Ken Abrams Worth County Supervisor 100 Central Ave Northwood 50459	641-324-1337	Jeffrey Ives Pocahontas County Supervisor 99 Court Square Pocahontas 50574	None
Jon Beaty Judicial Delegate 203 Main St PO Box 23 Dakota City 50529	515-332-7139	Scott Jacobs Calhoun County Supervisor 416 4 th St Ste 1 Rockwell City 50579	712-297-7741
Neil Bock Carroll County Supervisor 114 E. 6 th Street Carroll 51401	712-792-4923	Mark Kuhn Floyd County Supervisor 101 S Main Ste 302 Charles City 50616	641-257-6129
Mick Burkett Greene County Supervisor 114 N Chestnut Jefferson 50129	515-386-5680	Betty McCarthy Advisory Delegate Osage 50461	None
Mark Campbell Webster County Supervisor 703 Central Ave Fort Dodge 50501	515-573-7175	Tim Neil Bremer County Supervisor 415 E. Bremer Ave Waverly 50677	319-352-0130
Tim Carmody Judicial Delegate 702 1 st Ave South Fort Dodge 50501	515-573-1426	Greg Pikelapp Advisory Delegate 223 S Walnut Ave Ste A Ames 50010	515-232-9749
Dave Chapin Advisory Delegate YWCA 826 1 st Ave N Fort Dodge 50501	515-573-3931	Rick Rasmussen Wright County Supervisor PO Box 147 Clarion 50525	515-532-3262
John Mort Christianson Humboldt County Supervisor 203 Main St Dakota City 50529	515-332-1571	Mark Reiher Butler County Supervisor Allison 50602	319-267-2625
Jack DeWolf Judicial Delegate Ames 50010	None	Ronn Rickels Hardin County Supervisor 1215 Edgington Ave. Ste 1 Eldora 50627	641-939-8220
Phillip Dougherty Cerro Gordo County Supervisor 220 N. Washington Ave. Mason City 50401	641-421-3021	Wesley Sweedler Hamilton County Supervisor 2300 Superior Street Ste 3 Webster City 50595	515-832-8567
Steve Duffy Boone County Supervisor 201 State Street Boone 50036	515-433-0500	Dave Thompson Marshall County Supervisor 1 E Main St Marshalltown 50158	641-754-6330
Corey Eberling Franklin County Supervisor 12 1 st Ave. NW Hampton 50411	641-456-5624	Jerry Tlach Hancock County Supervisor 855 State St Garner 50438	641-923-3421
Eric Evans Advisory Delegate 1201 14 th Ave Eldora 50627	641-858-5358	Paul Toot Story County Supervisor 900-6th Street Nevada 50201	515-382-7200
Paul Fitzgerald Judicial Delegate Story Co Sheriff's Office 1315 S B Ave Nevada 50201	515-382-6566	Stan Walk Mitchell County Supervisor PO Box 209 Osage 50461	641-832-3942
Rick Hecht Sac County Supervisor 100 NW State St Sac City 50583	712-662-7351	Willie Wubben Winnebago County Supervisor 126 S. Clark Street Forest City 50436	641-585-3412

ADVISORY COMMITTEES FY2013

AMES AREA

MEMBERS

SHERRY BRADLEY, AMES, 50010

GREG PIKLAPP (DELEGATE TO THE BOARD OF DIRECTORS), AMES, 50010

DAVID SAHR, AMES, 50010

ROBERT ROD (ALTERNATE TO THE BOARD OF DIRECTORS), AMES, 50010

MARSHALLTOWN AREA

MEMBERS

MIKE CROKER, (ALTERNATE TO THE BOARD OF DIRECTORS), MARSHALLTOWN, 50158

JILL EATON, MARSHALL COUNTY CPC, MARSHALLTOWN, 50158

ERIC EVANS, (DELEGATE TO THE BOARD OF DIRECTORS) VOC REHAB, ELDORA 50627

BARB MATTHEWS, WORKFORCE DEVELOPMENT CENTER, MARSHALLTOWN, 50158

FORT DODGE AREA

MEMBERS

DAVID CHAPIN (DELEGATE TO THE BOARD OF DIRECTORS), FORT DODGE, 50501

MIKE (DOC) RYAN (ALTERNATE TO THE BOARD OF DIRECTORS), VINCENT, 50594

CHAD JENSEN, NEW OPPORTUNITIES, CARROLL, 51401

MELISSA DONAHE, CFR, FORT DODGE. 50501

TERESA LARSON, CFI, FORT DODGE, 50501

ROGER PORTER, FORT DODGE PD, 50501

MASON CITY AREA

MEMBERS

CANDY STRICKER, MASON CITY, 50401

MARK FEUSTAL (ALTERNATE TO THE BOARD OF DIRECTORS), MASON CITY, 50401

JAY HANSEN, PRAIRIE RIDGE, MASON CITY, 50401

BETTY MCCARTHY (DELEGATE TO BOARD OF DIRECTORS), OSAGE, 50461

KEVIN PALS, CERRO GORDO COUNTY SHERIFF, MASON CITY, 50401

SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES
Statement of Revenues, Expenditures and Changes in Fund Balances – General Fund
Actual and Budget

Year Ended June 30, 2013

	REVISED ** BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Revenues by Source:			
State Purchase of Service (POS)	10,870,425	10,870,425	-
Residential Client Fees	1,060,428	1,001,464	(58,964)
Enrollment Fees	421,477	428,377	6,900
Other Client/Group Fees	181,790	158,266	(23,524)
Interest Earned	4,500	4,092	(408)
Federal BOP Inmate Reimbursement	561,196	527,875	(33,321)
Federal Urinalysis Contract Reimbursement	42,024	38,682	(3,342)
Federal Pass-Through Grants	209,470	210,519	1,049
Miscellaneous	56,025	41,790	(14,235)
Prior Year Carryover	507,981	-	(507,981)
Total Revenues Available for Expenditures	13,915,316	13,281,491	(633,826)
Expenditures by Account Category:			
Personal Services	12,300,435	11,979,992	320,443
Travel & Subsistence	138,407	134,925	3,482
Supplies	405,560	388,649	16,911
Contractual Services	675,537	637,945	37,592
Equipment & Repairs	176,579	138,279	38,300
Claims & Miscellaneous	-	-	-
Licenses, Permits & Refunds	-	-	-
State Aid	-	-	-
Plant Improvement	218,798	267,468	(48,670)
Total Expenditures	13,915,316	13,547,258	368,058
Revenues Over (Under) Expenditures	-	(265,767)	(265,767)
Fund Balance Beginning of Year – Local		507,981	
Revenues Over (Under) Expenditures including Local Carry Forward Balance		(265,767)	
Less: Government Funds Transfer			
Fund Balance End of Year		\$ 242,214	

**** Original FY 2013 Budget was revised in October 2012 with Actual Carry Forward following Closeout of Fiscal Year 2012.**

SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES
Comparison of Revenues and Expenditures – General Fund
Most Recent Four Fiscal Years

	Year Ended 2013	Year Ended 2012	From FY12 to FY13		Year Ended 2011	Year Ended 2010
			Dollar Change	% Change		
Revenues by Source:						
State POS & Other Appropriations	\$ 10,870,425	\$ 10,467,801	\$ 402,624	3.85%	\$ 10,336,948	\$10,402,731
Intra-State Transfers	-	-	-	-	26,944	-
Residential Client Fees	1,001,464	974,607	26,857	2.76%	909,679	971,233
Enrollment Fees	428,377	396,413	31,964	8.06%	394,664	386,851
Other Client/Group Fees	158,266	168,203	(9,937)	(5.91%)	186,650	107,518
Interest Earned	4,092	3,970	122	3.07%	6,222	6,195
Federal BOP Inmate Reimbursement	527,875	639,964	(112,089)	(17.51%)	690,000	523,700
Federal Urinalysis Contract Reimbursement	38,682	41,759	(3,077)	(7.37%)	43,618	72,084
Federal Pass-Thru Grants	210,519	378,287	(167,768)	(44.35%)	399,708	431,144
Miscellaneous	41,790	47,474	(5,684)	(11.97%)	44,480	44,921
Total Revenues	\$ 13,281,491	\$ 13,118,478	\$ 163,013		\$ 13,038,913	\$12,946,376
Expenditures by Account Class:						
Personal Services	\$ 11,979,992	\$ 11,939,536	\$40,456	0.34%	\$11,467,324	\$11,491,148
Travel/Training	126,087	120,545	5,542	4.60%	114,127	126,660
Vehicle Operation	8,048	7,928	120	1.51%	10,153	7,796
Out-of-State Travel/Training	790	674	116	17.21%	-	-
Office Supplies	29,440	53,381	(23,941)	(44.85%)	37,519	41,902
Building Maintenance Supplies	2,122	3,868	(1,746)	(45.14%)	3,424	3,535
Professional/Scientific Supplies	38,856	41,461	(2,605)	(6.28%)	33,194	35,682
Housekeeping/Subsistence Supplies	59,650	71,744	(12,094)	(16.86%)	65,922	61,046
Other Supplies	1,010	4,887	(3,877)	(79.33%)	2,274	3,127
Food	257,571	283,133	(25,562)	(9.03%)	242,903	271,239
Communications	86,586	87,168	(582)	(0.67%)	86,905	93,052
Rentals	184,360	181,272	3,088	1.70%	198,473	200,730
Utilities	133,373	124,244	9,129	7.35%	129,125	119,367
Professional/Scientific Services	60,562	74,178	(13,616)	(18.36%)	88,457	266,692
Outside Services	29,640	46,783	(17,143)	(36.64%)	47,111	58,382
Intra-State Transfers	-	20,675	(20,675)	(100.00%)	87,242	-
Advertising/Publicity	7,668	4,453	3,215	72.20%	6,737	5,383
Outside Repairs/Services	82,998	64,456	18,542	28.77%	48,616	28,647
Reimbursements to Other Agencies	27,051	22,487	4,564	20.30%	25,239	26,232
ITS Reimbursements	62,297	59,032	3,265	5.53%	56,665	45,505
Workers Compensation	13,395	14,073	(678)	(4.82%)	16,344	16,970
Residential Equipment over \$500	6,939	1,573	5,366	341.13%	2,698	6,844
Office Equipment over \$500	1,126	8,735	(7,609)	(87.11%)	458	-
Equipment under \$500	4,974	5,346	(372)	(6.96%)	9,492	1,915
Data Processing, Inventory	27,986	879	27,107	3,083.85%	34,543	7,425
Data Processing, Non-Inventory	14,255	30,711	(16,456)	(53.58%)	11,642	12,945
Other Expenditures/Obligations	33,013	33,033	(20)	(0.06%)	33,135	31,613
Capitals	267,468	12,950	254,518	1,965.39%	-	7,877
Total Expenditures	\$ 13,547,258	\$ 13,319,204	\$228,054		\$ 12,859,723	\$12,971,714
Summary by Funding Source/Class Type						
Revenues by Funding Source:						
State Funds	\$ 10,870,425	\$ 10,467,801			\$ 10,363,892	\$10,402,731
Local Funds	2,411,066	2,650,677			2,675,021	2,543,645
Total Revenues	13,281,491	13,118,478			13,038,913	12,946,376
Expenditures by Major Class Type:						
Personal Services	11,979,992	11,939,536			11,467,324	11,491,148
Operating Expenses	1,567,266	1,358,993			1,305,157	1,480,566
Intra-State Transfers	-	20,675			87,242	-
Total Expenditures	\$ 13,547,258	\$ 13,319,204			\$ 12,859,723	\$12,971,714

SECOND JUDICIAL DISTRICT DEPARTMENT OF CORRECTIONAL SERVICES

Year Ended June 30, 2013

AVERAGE DAILY COSTS

Standard Probation/Parole Supervision	\$2.76
Minimum Risk Probation/Parole Supervision	\$1.19
Intensive Probation/Parole Supervision	\$6.47
Pre-Trial Release with Supervision	\$2.00
Sex Offender Treatment Program	\$14.07
Special Services Program	\$3.67
Domestic Abuse Program	\$0.87
Average Daily Cost per Residential Facility	\$87.58

AVERAGE COSTS

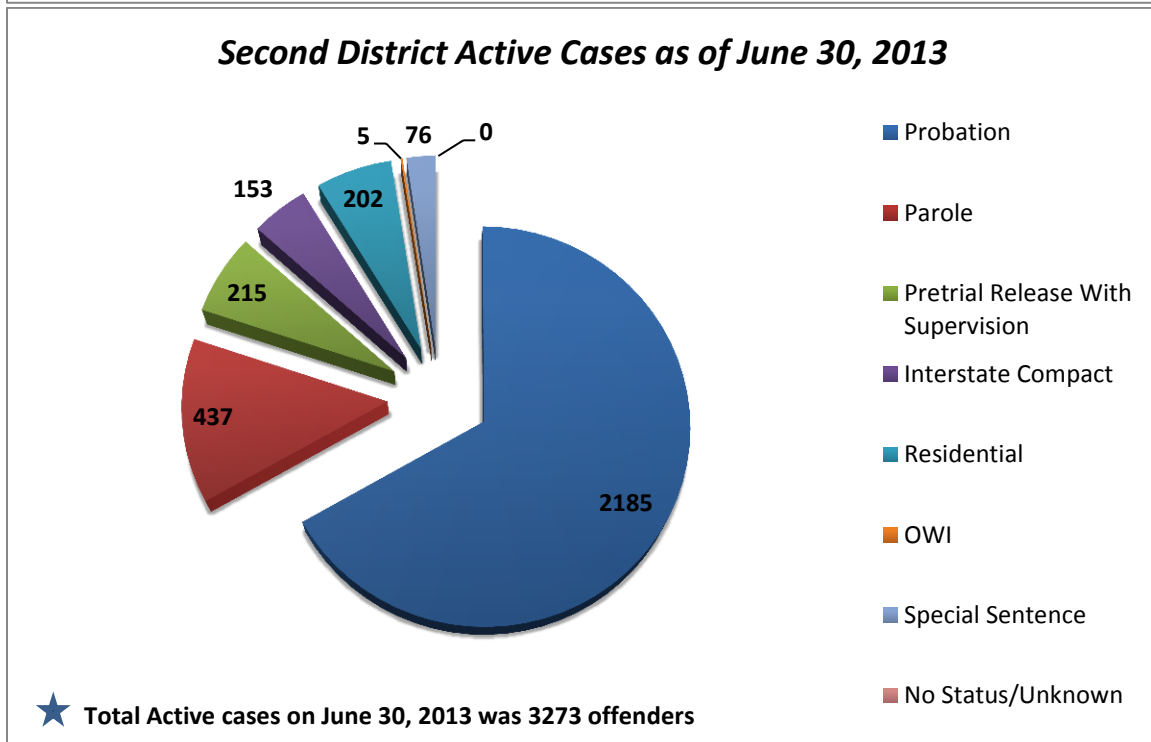
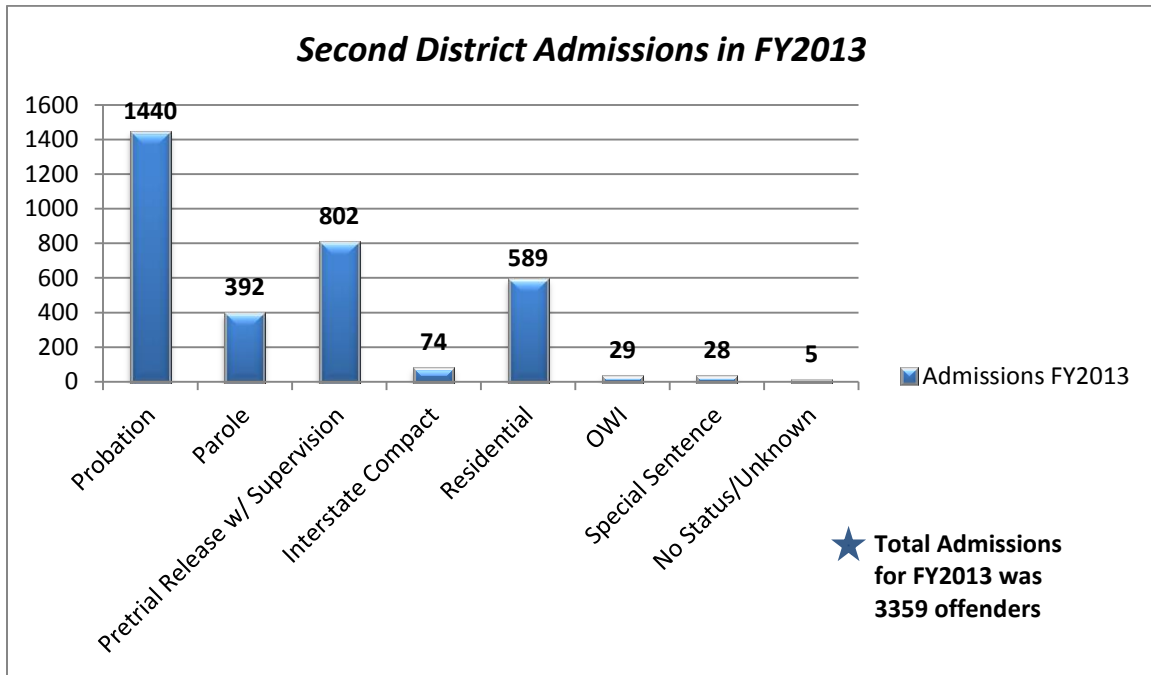
Pre-Sentence Investigations – Detailed (Long)	\$511.84
Pre-Trial Interviews	\$ -----

EXPENDITURES BY SPECIAL PROJECT BY REVENUE SOURCE

	State	Federal/Local	Total
TASC	--	--	--
Drug Court	--	--	--
Special Services Program	855,107	39,816	894,923
Sex Offender Treatment Program	1,167,604	54,719	1,222,323
Domestic Abuse Program	37,326	110,932	148,258
Intensive Probation/Parole Supervision	775,151	96,442	871,593
Re-Entry	53,174	131,181	184,355

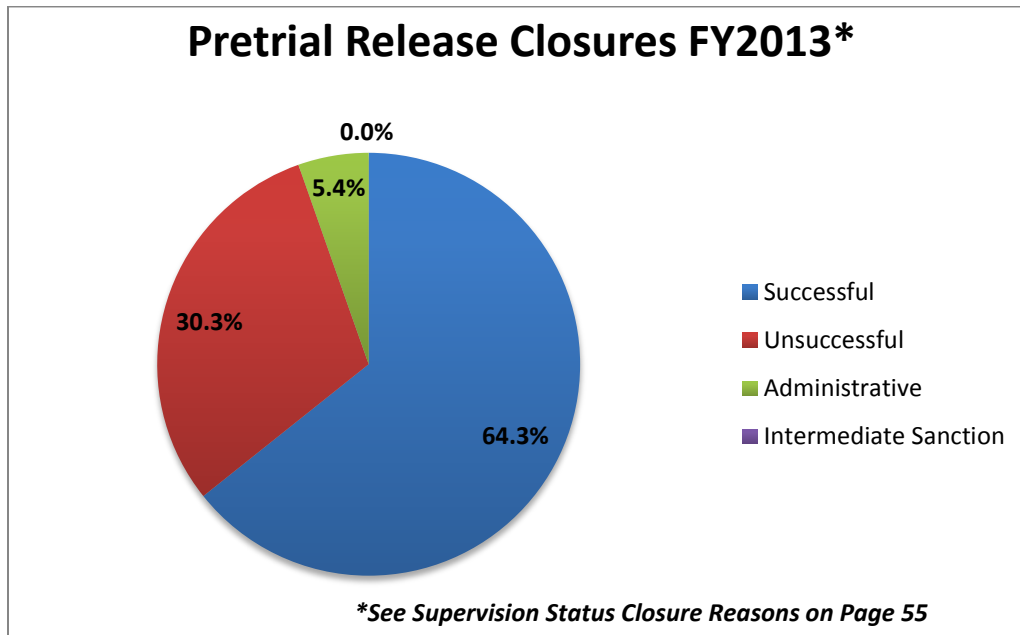
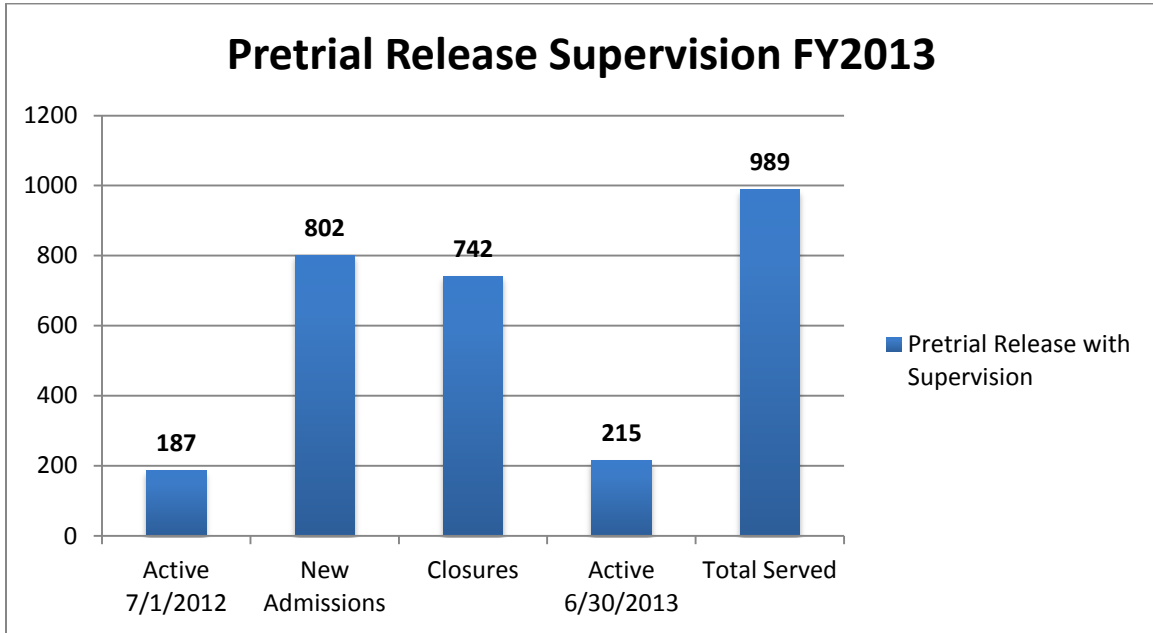
Program Operations

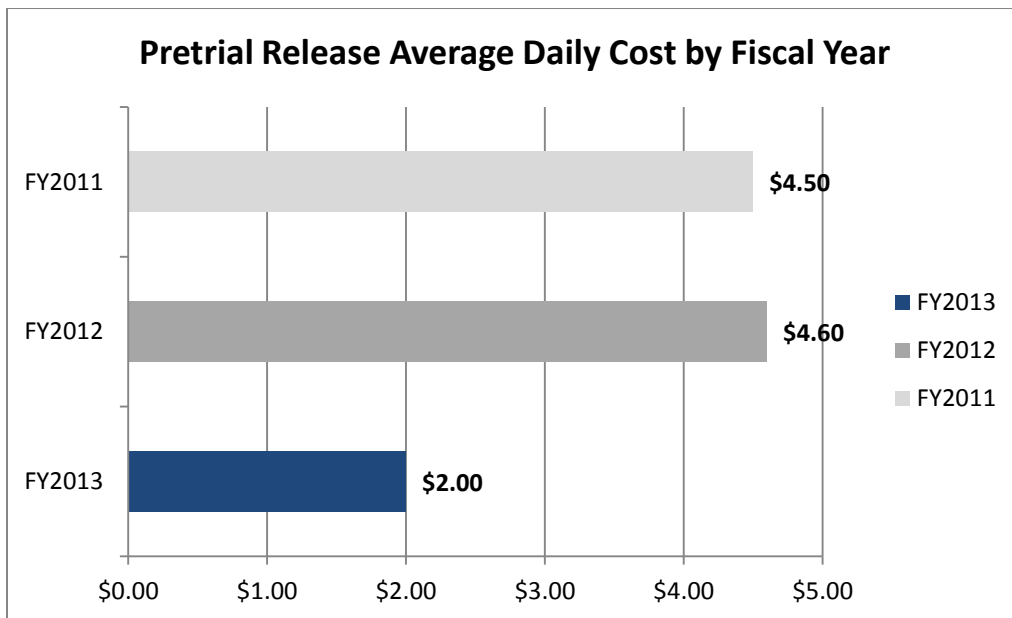
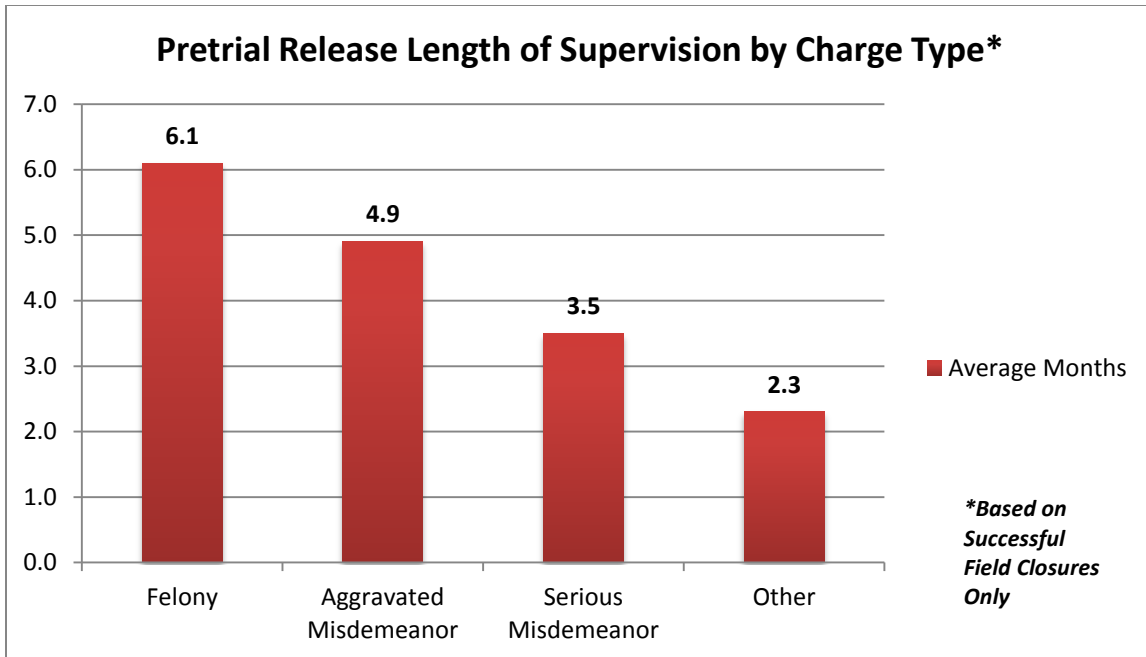
The statistical data contained in this report was compiled from the Iowa Correctional Offender Network (ICON), which was first implemented on August 1, 2000. Statistics for Field Services (Pretrial Release with Services, Probation, Parole, Interstate Compact) and Residential Services do not count offenders who were pending legal action (i.e. offenders who absconded/escaped), nor does it include offenders whose supervision was transferred out of the District. Specific to Closure Types, please refer to the last page of this report (**Closure Types**) for a description of the Reasons for Closure that correspond to each Closure Type.



Pretrial Release with Supervision

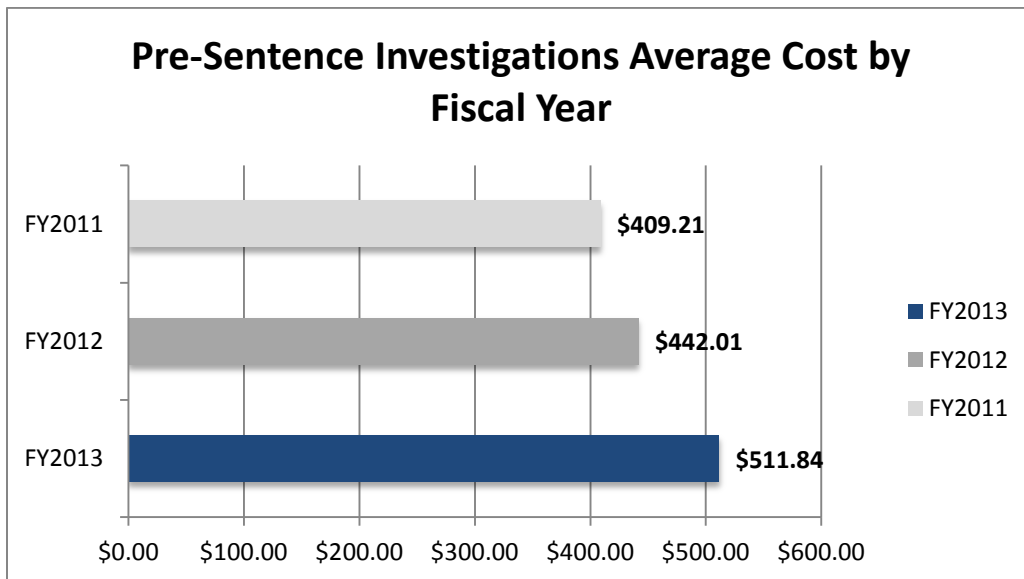
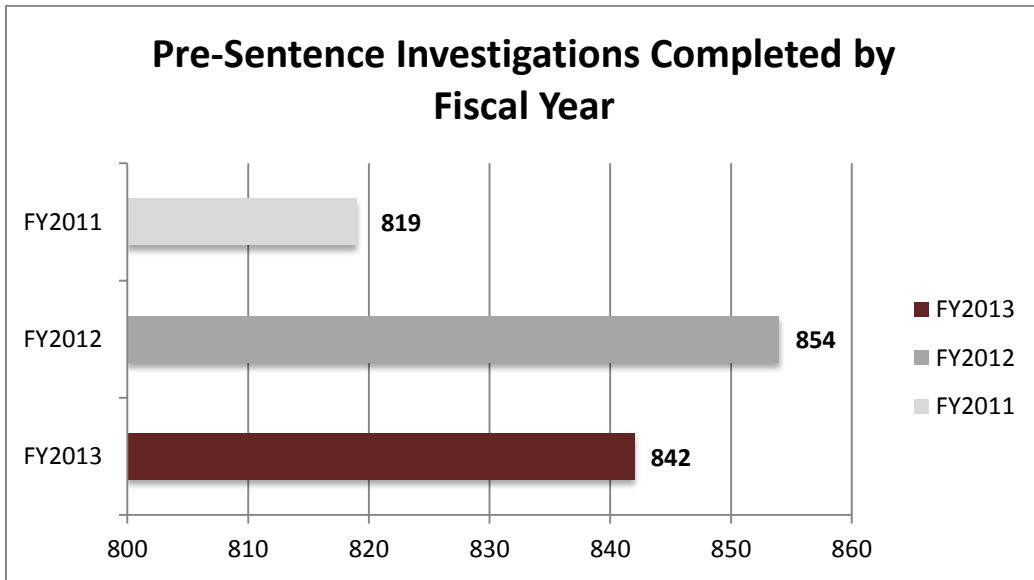
Pretrial Release with Supervision refers to defendants who are released under the supervision of the Department while awaiting trial, rather than being released on their own recognizance or held in jail on bond. Defendants are supervised by Probation/Parole Officers, who monitor the defendant's whereabouts and activities within the community. Due to their pre-conviction status, treatment programming is offered to defendants on a voluntary basis, unless ordered by the Court.





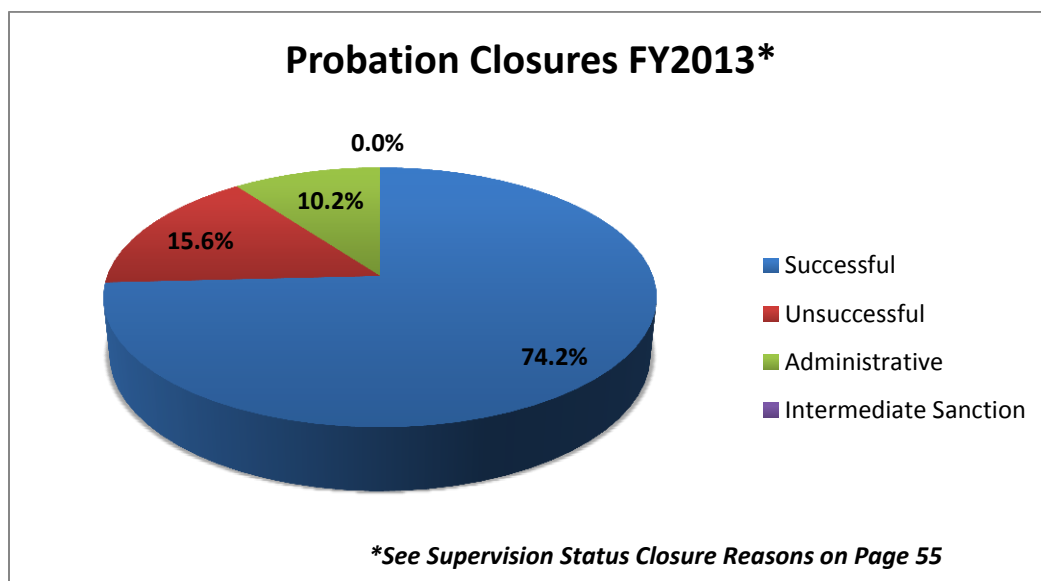
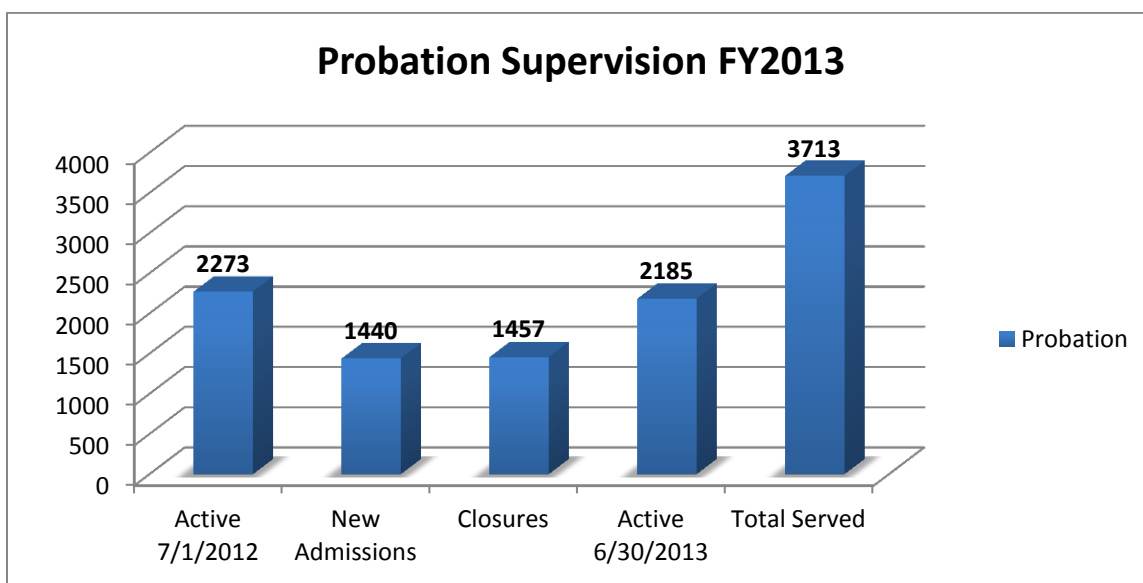
Pre-Sentence Investigations

Pre-Sentence Investigations (PSI) are conducted by Probation/Parole Officers to provide a comprehensive report to judges to assist in determining appropriate sentencing options. Included in each report is information about the Defendant’s present offense, prior criminal record, employment, education, family, substance abuse and psychological histories. Utilizing this information, Probation/Parole Officers provide sentencing and treatment recommendations to the Court. The presentence report also provides valuable information to other correctional staff who may later supervise the offender.

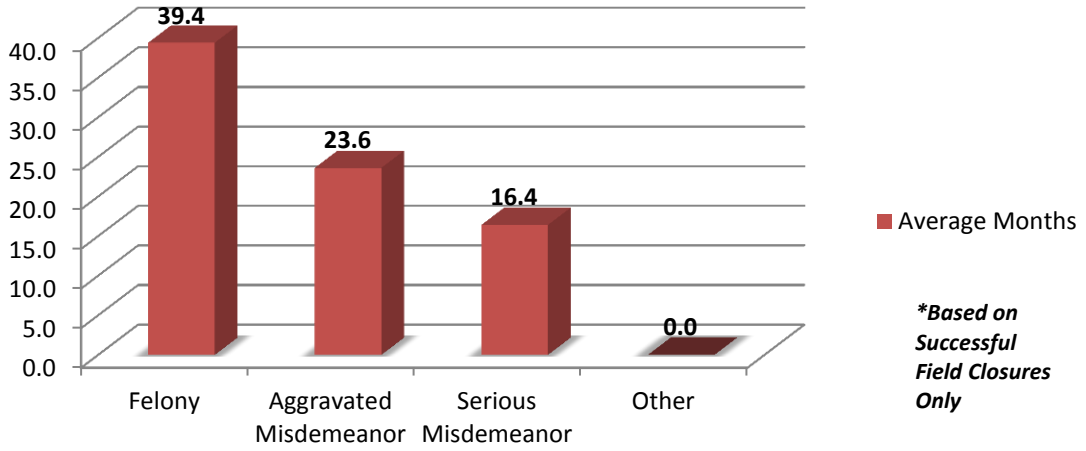


Probation Supervision

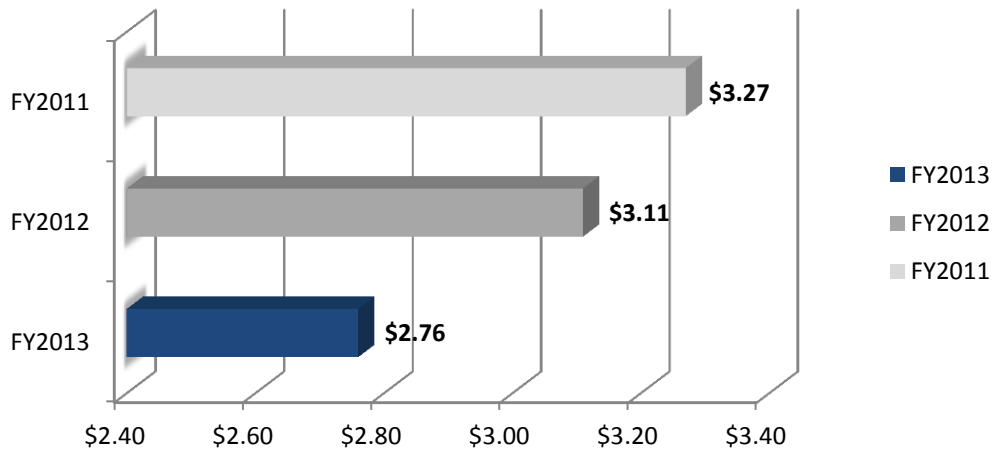
Probation supervision provides the Court an alternative to institutionalization whereby convicted offenders remain in the community under correctional supervision. Offenders undergo risk and need assessments, case planning and referrals to local community resources. Probation/Parole Officers monitor compliance and progress, report information, facilitate behavioral change and make recommendations to the Court. The Department supervises both felony and misdemeanor probationers who are placed under its supervision by the Court.



Probation Length of Supervision by Charge Type*

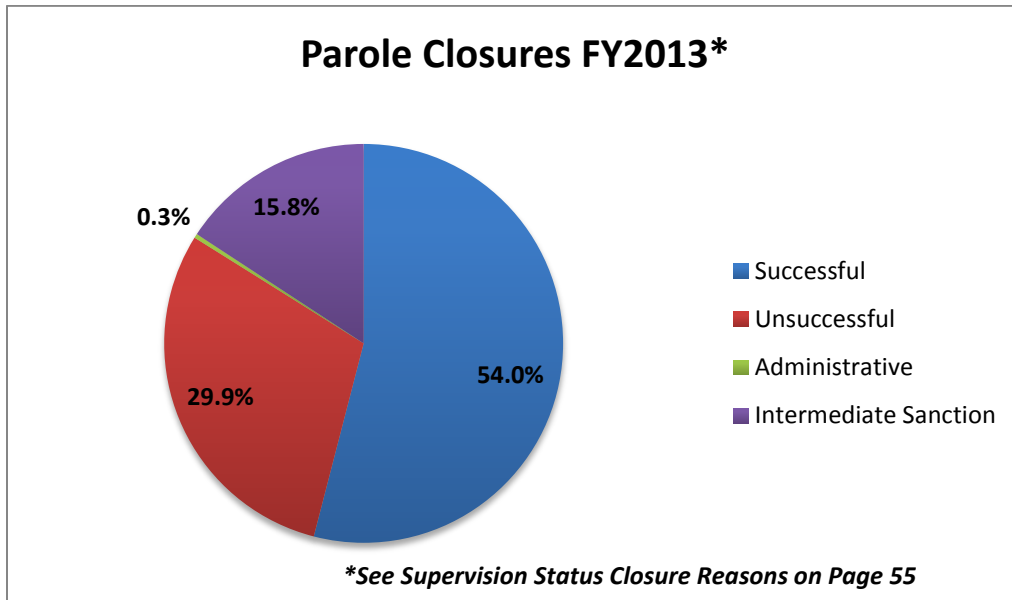
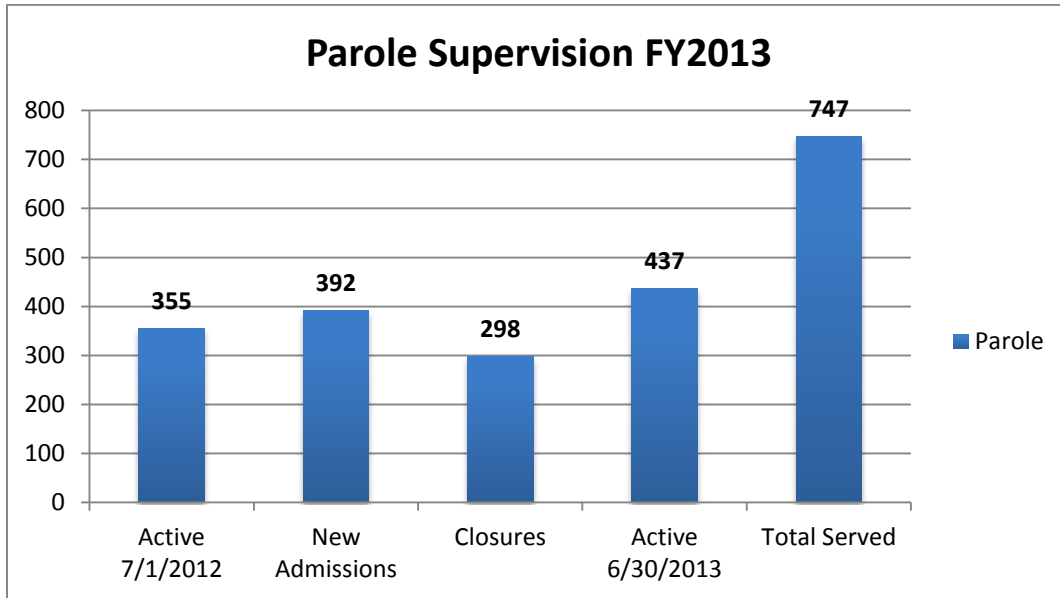


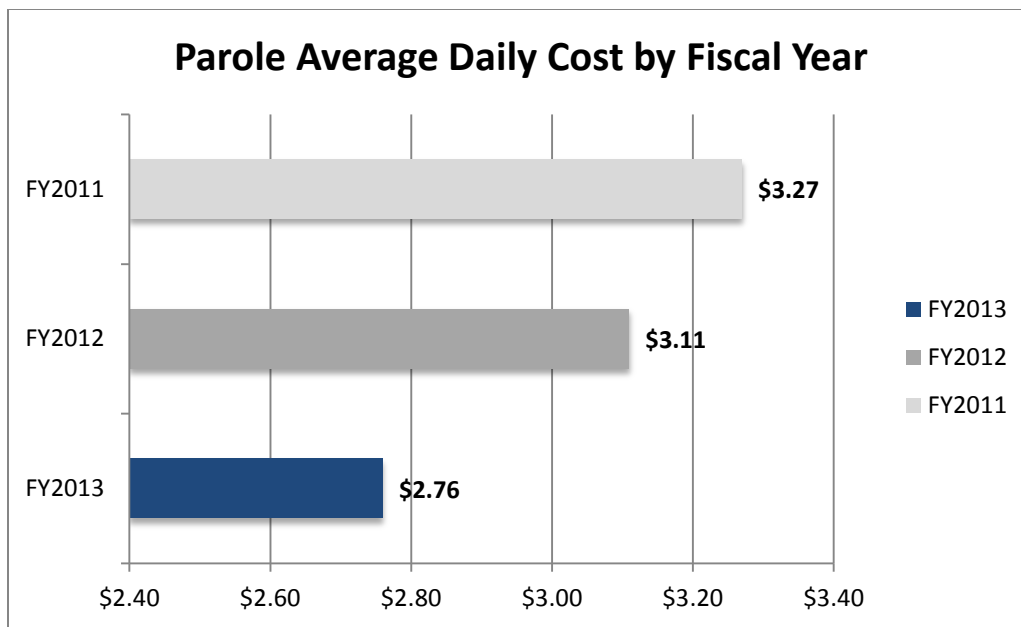
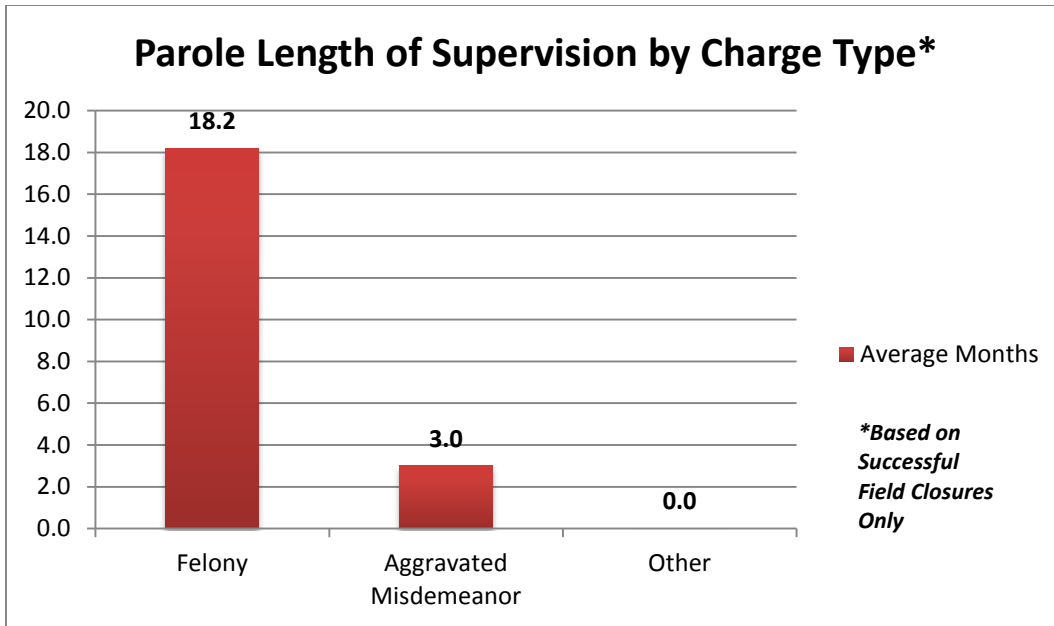
Probation Average Daily Cost by Fiscal Year



Parole Supervision

Parole supervision provides supervised conditional release of offenders who are returning to the community from prison or work release. Probation/Parole Officers conduct risk and need assessments, make treatment/community referrals, assist with transition back into the community, facilitate behavioral change and monitor compliance and progress similar to Probation.



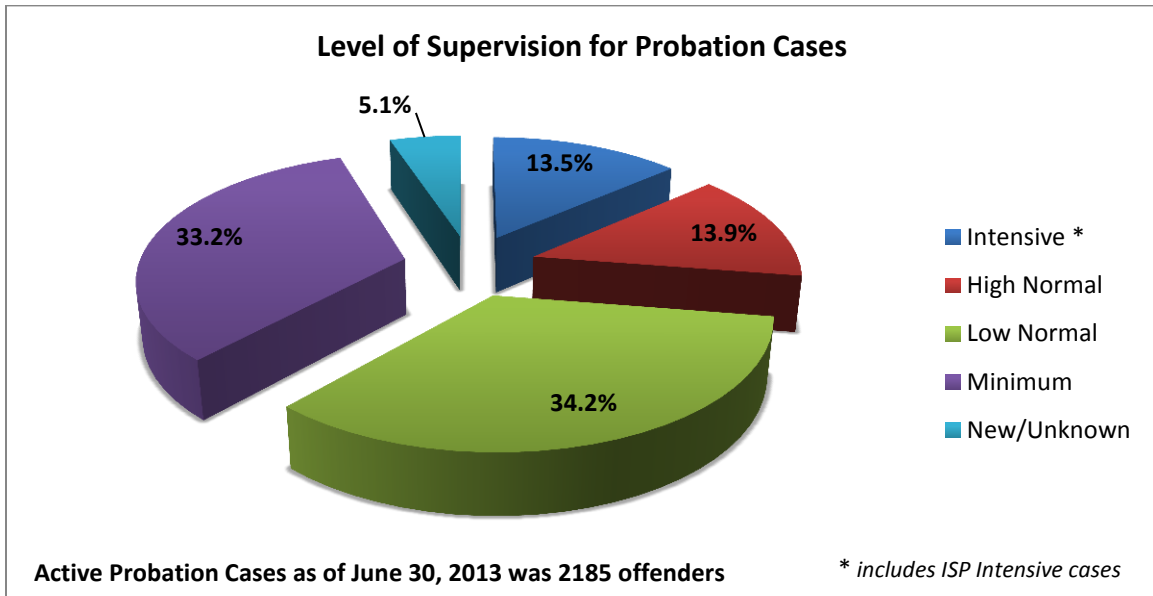


Probation and Parole Classification

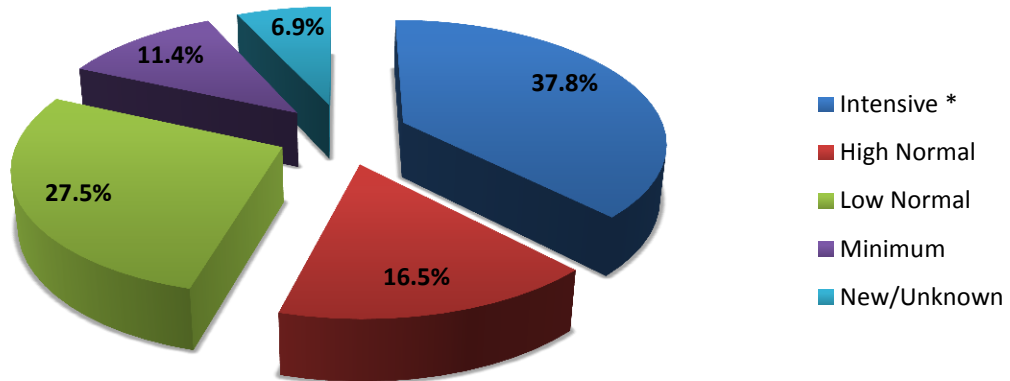
Within 30 days after receiving a new probationer or parolee, department staff must complete all intake procedures and assign the client to a Level of Supervision. The Case Management Guidelines that are utilized by staff to supervise offenders according to their risk level are as follows:

Contact Guidelines	Risk Level					
	ISP Intensive*	Intensive	High Normal	Low Normal	Minimum	RWS
Face-to-Face	4-6 per month	2-4 per month	1-2 per month	1 per 2 months	1 per 3 months	Weekly
Field Contacts	1 per 3 months	1 per 6 months	As Needed	None	None	None
TX/Surveillance/Collateral	1 per month	As needed	As Needed	As Needed	As Needed	As Needed
UA/BT Testing	As needed per District policies and guidelines					

Classification (Level of Supervision) Probation and Parole cases as of June 30, 2013



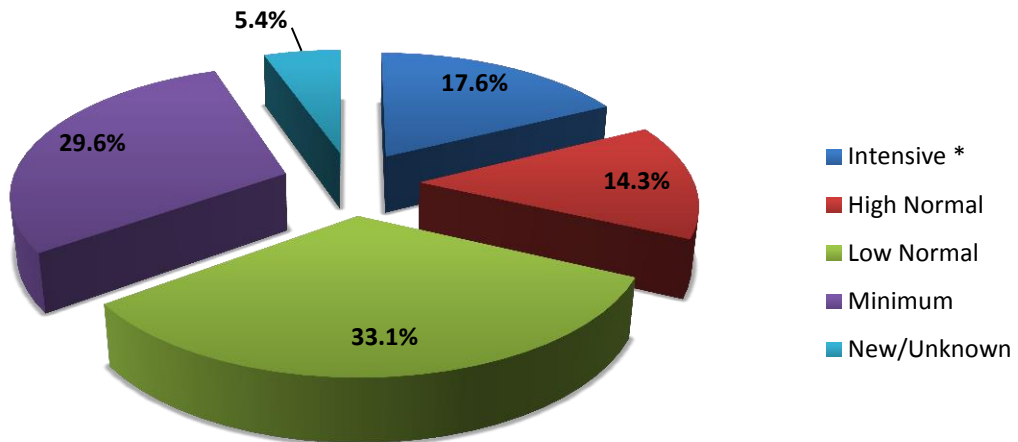
Level of Supervision for Parole Cases



Active Parole Cases as of June 30, 2013 was 437 offenders

* includes ISP Intensive cases

Level of Supervision of All Probation and Parole Cases

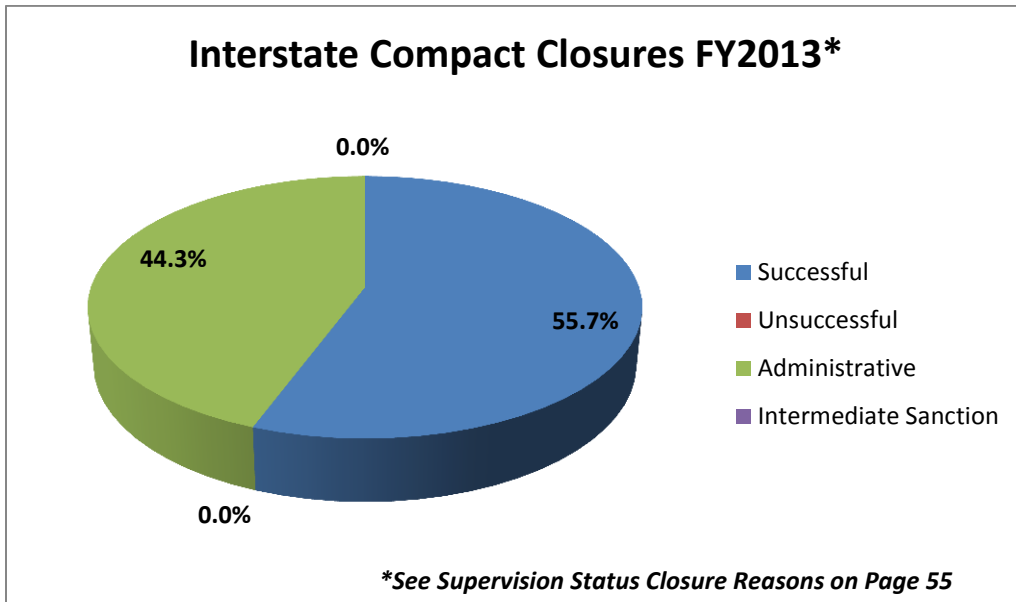
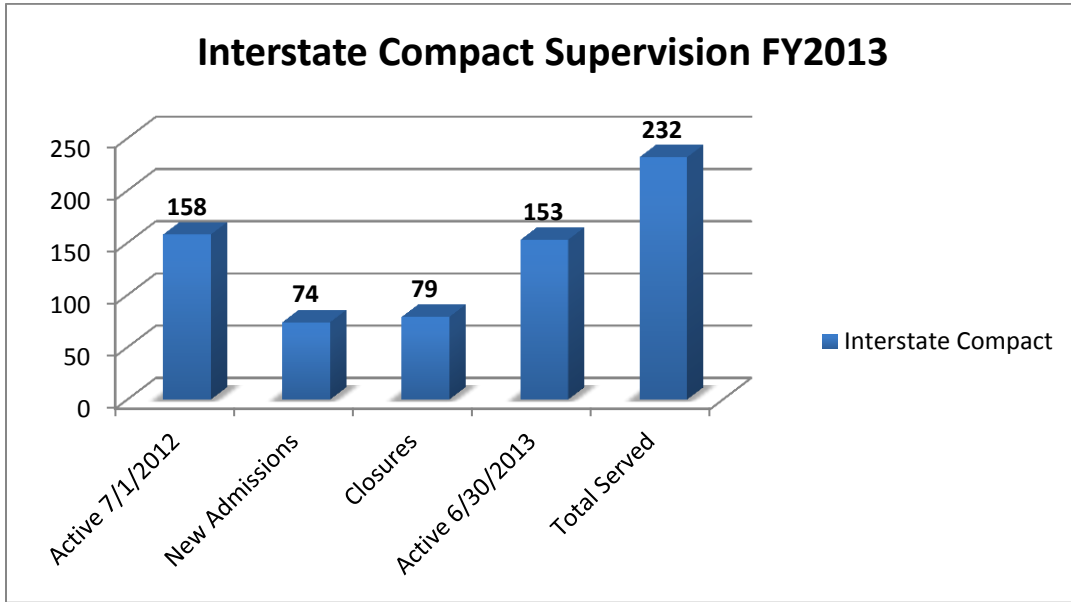


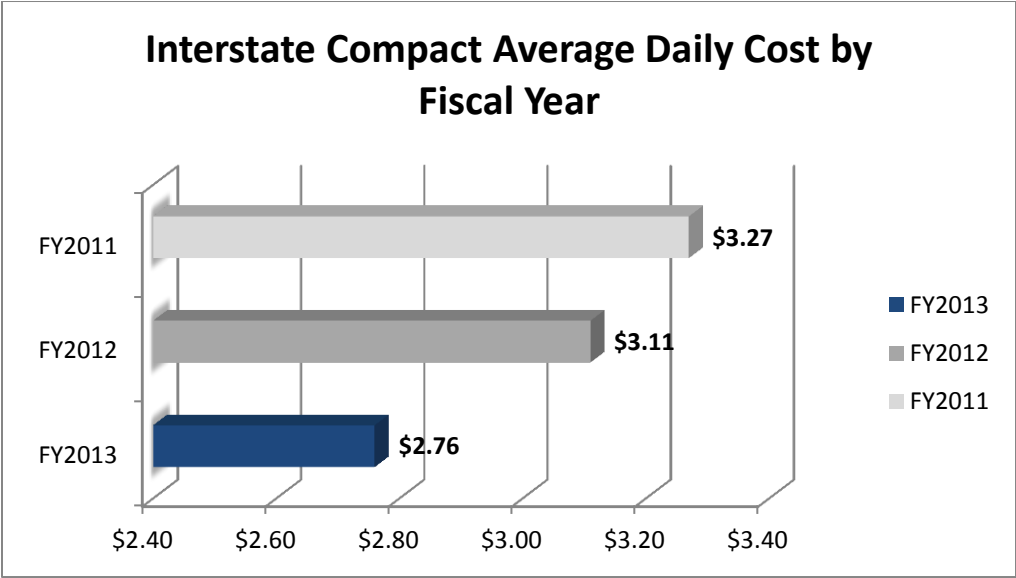
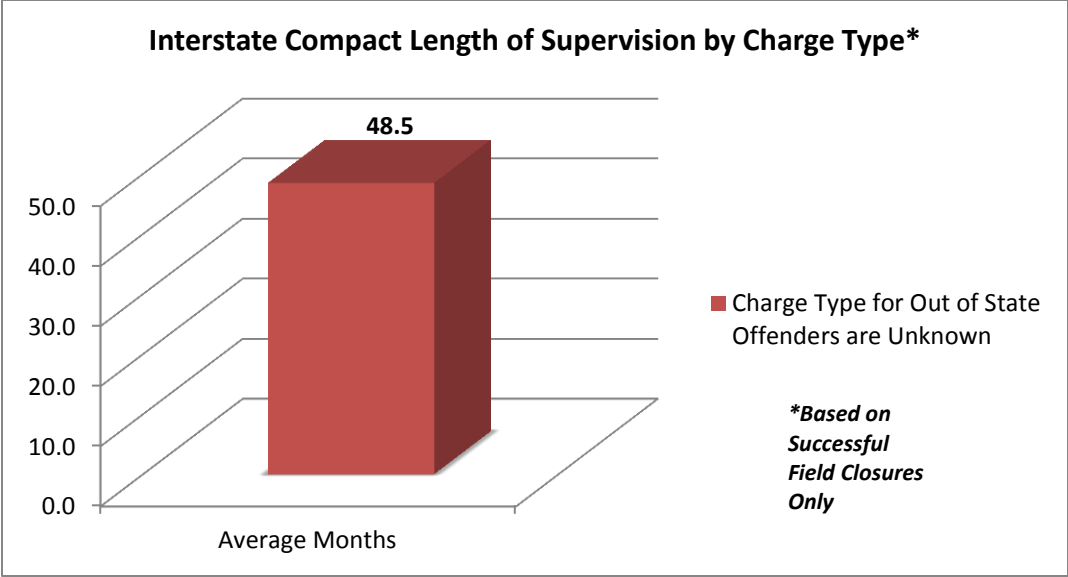
Active Prob/Parole Cases as of June 30, 2013 was 2622 offenders

* includes ISP Intensive cases

Interstate Compact Supervision

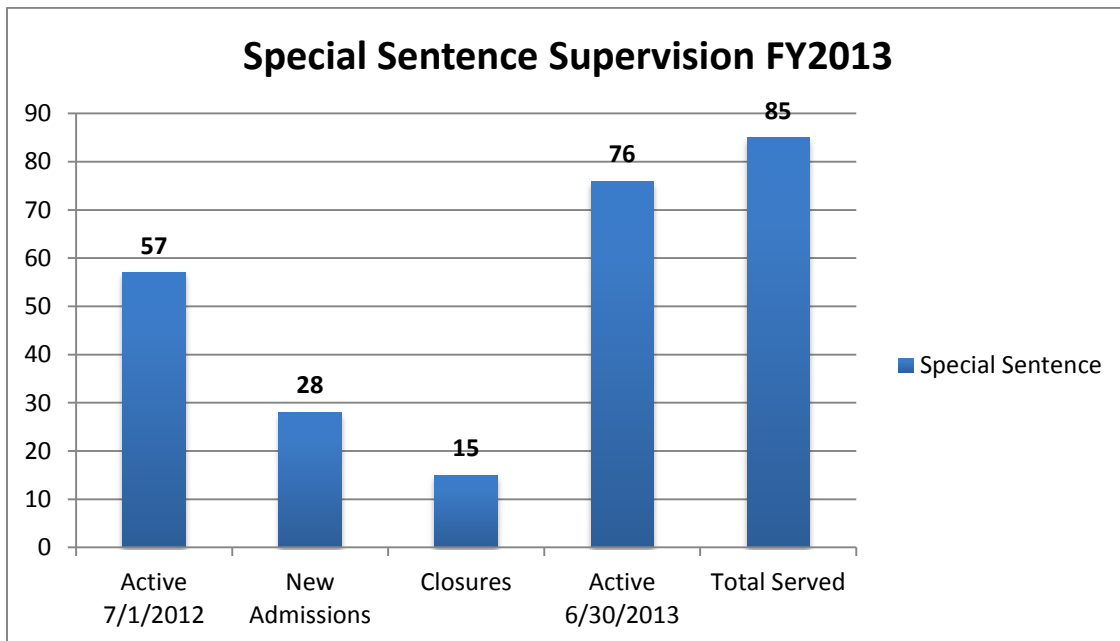
Interstate Compact supervision is provided for offenders who had been granted probation or parole in other states, but whose supervision has been transferred to the State of Iowa. Offenders undergo risk and need assessments, case planning and referrals to local community resources similar to that provided to Iowa probation/parole offenders. The Department supervises both felony and misdemeanor probationers/parolees who are placed under its supervision by Interstate Compact.

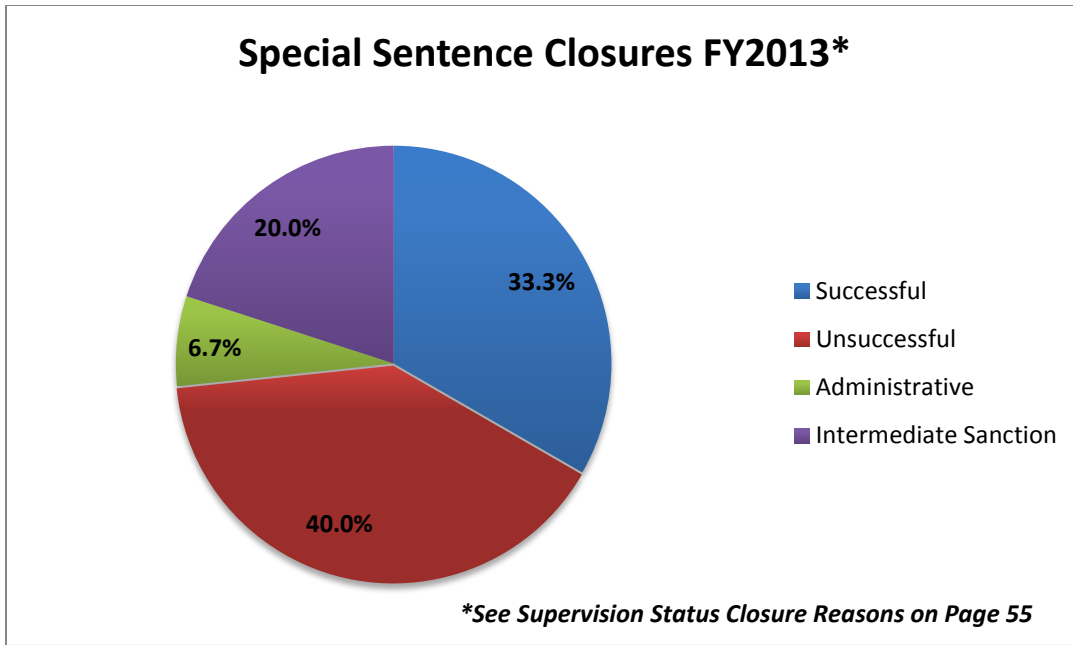




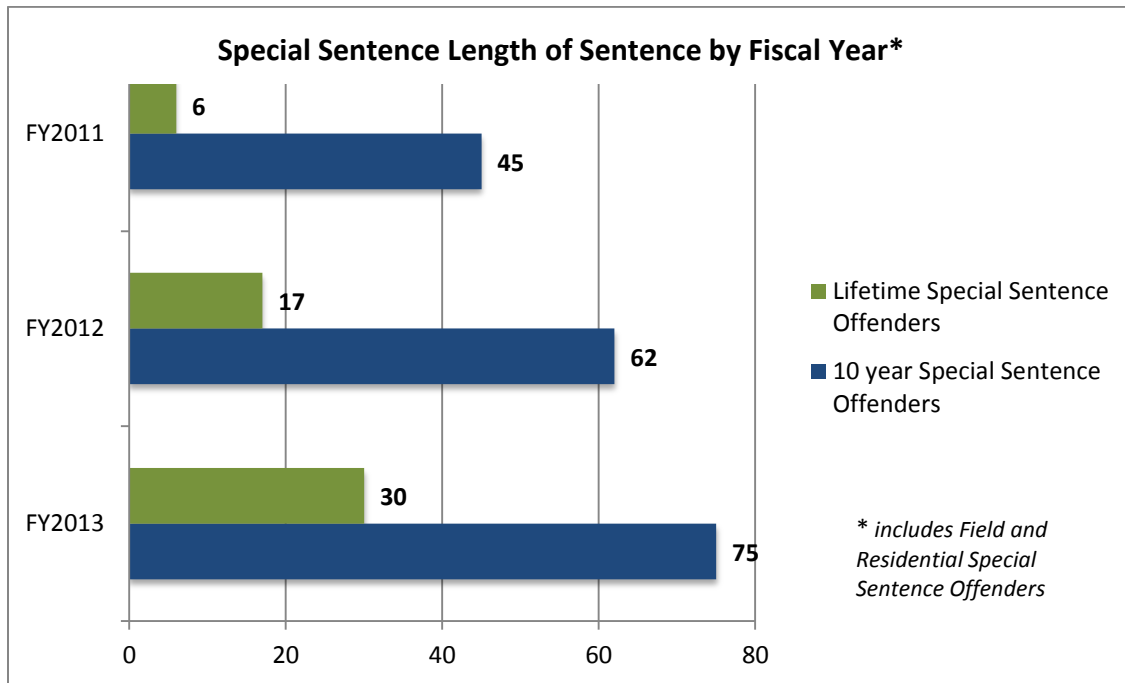
Special Sentence

Special Sentence supervision is restricted to Sex Offenders who have been convicted of sexual offenses by the Court and under chapter 709 of the Iowa Code for additional supervision. Offenders convicted of class B or C felonies will serve their required sentence length and then be placed on Lifetime Special Sentence supervision. Offenders convicted of class D felonies or misdemeanors will serve their required sentence length and then be placed on 10 year Special Sentence supervision. Special Sentences are similar to a Parole status and offenders are supervised by a Sex Offender Officer (Probation/Parole Officer III).





Special Sentence offenders will remain under Correctional Supervision for a period of 10 years or Lifetime of the offender. Due to longer length of supervision for these offenders, closures will be at a minimum and when closures do occur the majority will be Unsuccessful (i.e. Revoked, Revoked to Work Release).

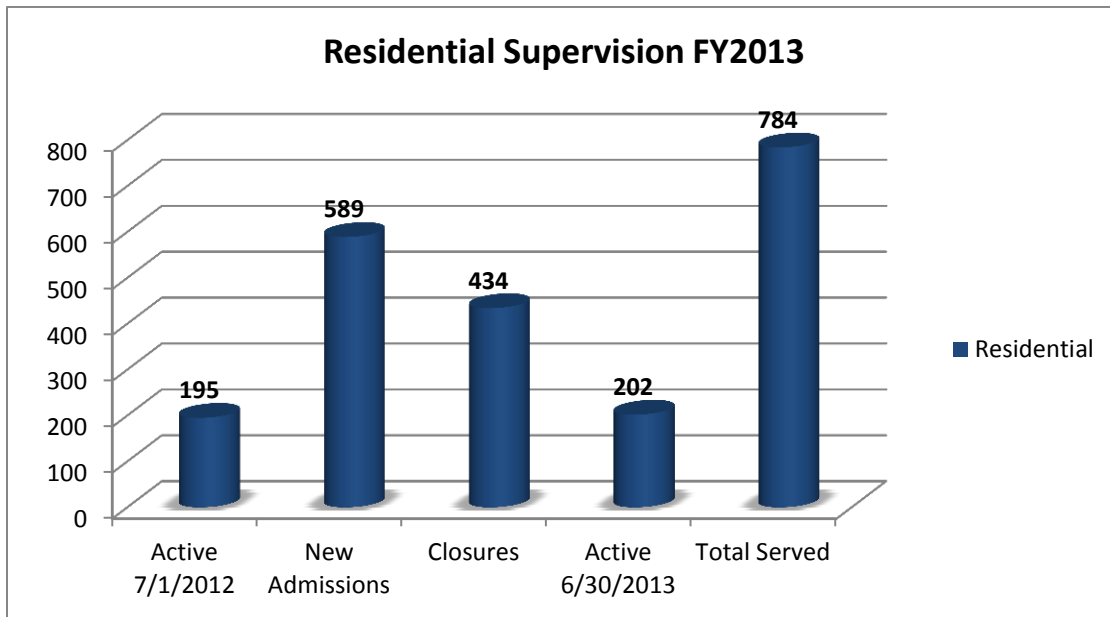


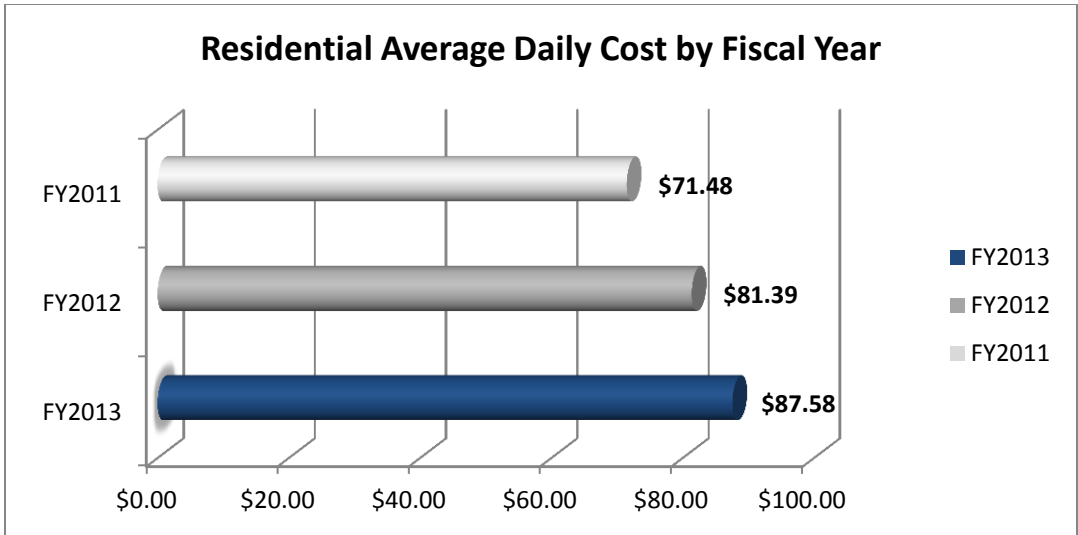
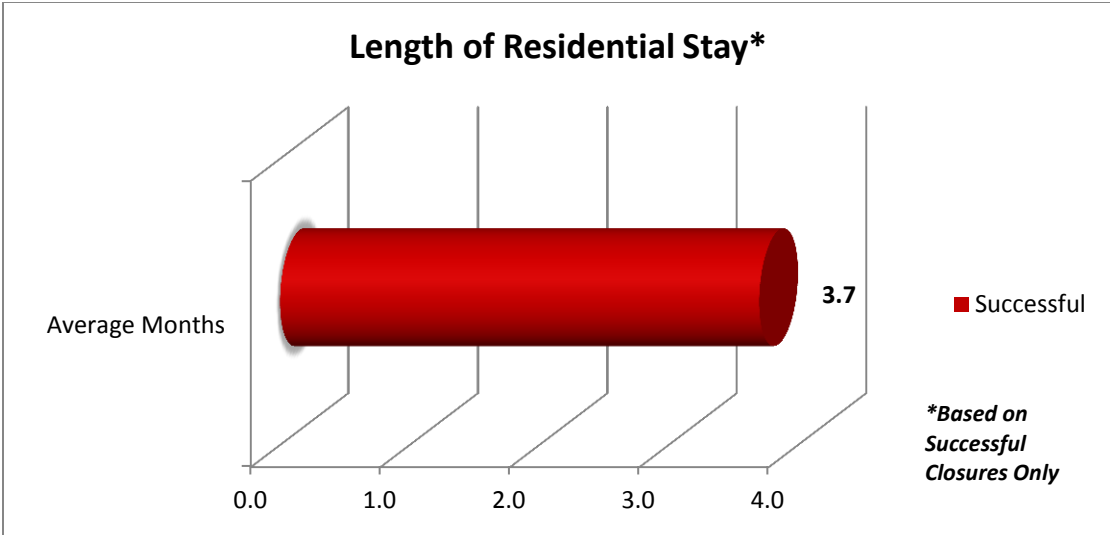
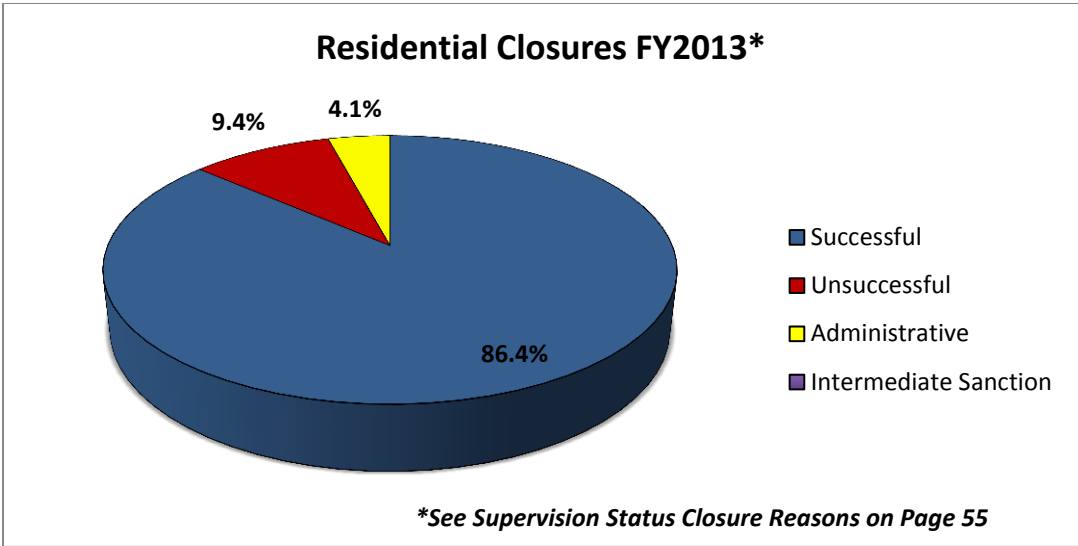
Residential Services

Curt Forbes Residential Center 111 N. Sherman Ave. Ames 45 offenders (Male and Female)	Fort Dodge Residential Center 311 1 st Ave. South Fort Dodge 60 offenders (Male and Female)	Marshalltown Residential Center 1401 S. 17 th Ave. Marshalltown 51 offenders (Male and Female)	Beje Clark Residential Center 818 15 th St., SW Mason City 51 offenders (Male and Female)
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The Department's Residential Centers provide supervision and programming in a structured environment that promotes stability, accountability and long term behavior change. Residents are required to work and fulfill their financial responsibilities, including family support, victim restitution, court costs and payments towards debts, taxes and rent to the Department. In addition, residents must undergo appropriate assessments and follow-through with all recommended treatment. During each residents stay, they are awarded furloughs from the facility based on satisfactory performance. Those who successfully complete their stay are moved to regular Probation or Parole supervision.

The Residential Centers accept both probationers referred directly by the Courts and work releases from the State Correctional Institutions. The Residential Centers also serve offenders who have been placed in the OWI inmate program. The Department also maintains contracts with the Federal Bureau of Prisons by which federal clients are placed in the residential centers in Ames, Fort Dodge and Mason City, with the Department being reimbursed for the actual daily cost of each federal offender. The total capacity of the four Residential Centers in Second District is 207 offenders.

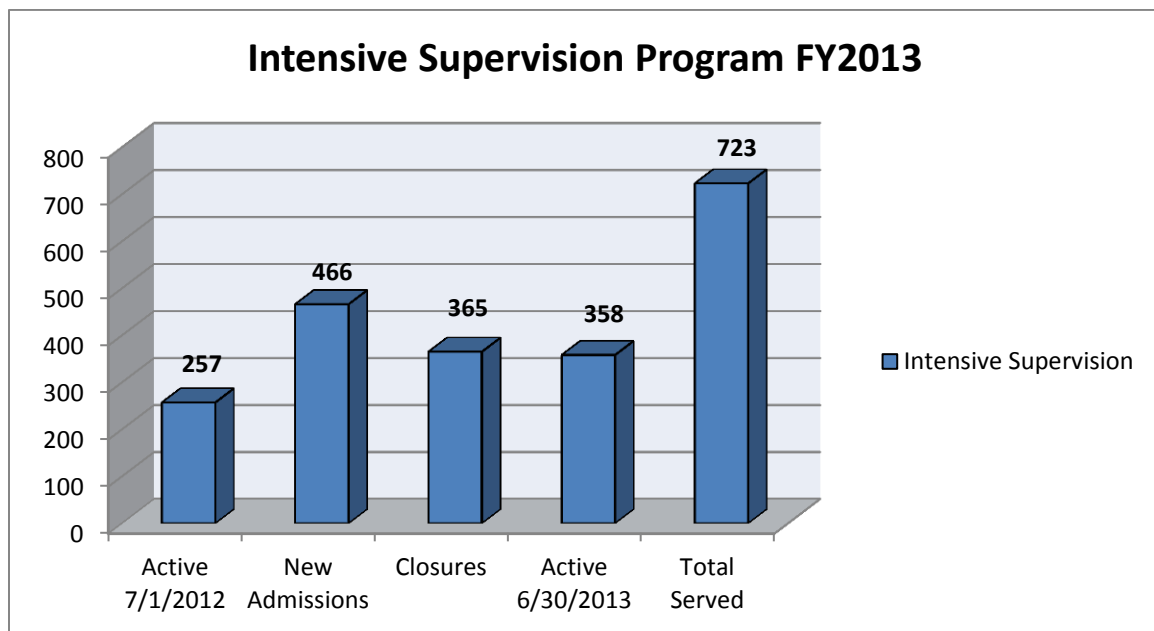




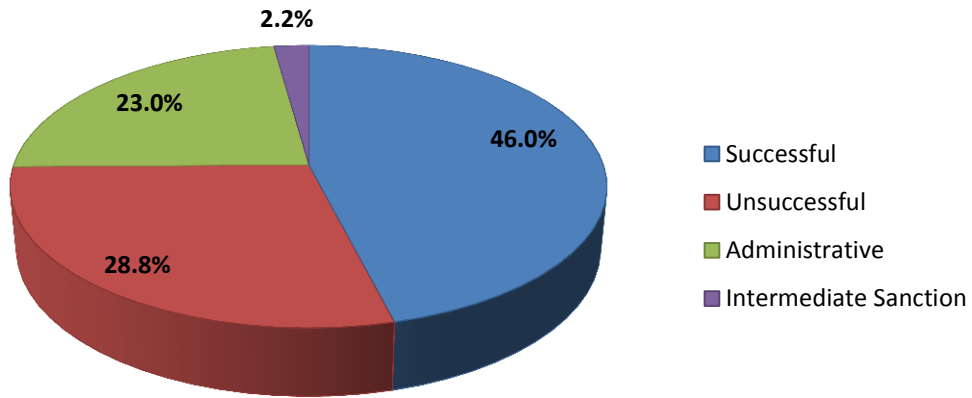
Intensive Supervision Program

The **Intensive Supervision** Program (ISP) provides a more-intensive level of field supervision for higher risk offenders. Many offenders placed in the program have just been released from a Residential Center or Prison. Offenders supervised under ISP are closely monitored by an ISP officer (Probation/Parole Officer III). Offenders are required to attend substance abuse treatment or other treatment programs that correspond to their individual needs. Offenders who successfully complete the program are transferred to regular Probation or Parole supervision and are supervised according to their respective risk score.

Due to the intensity of services offered the Department attempts to keep caseload sizes smaller, approximately thirty offenders per officer. Evidence Based outcomes also show an increase in success of higher risk offenders when caseloads are in that range.

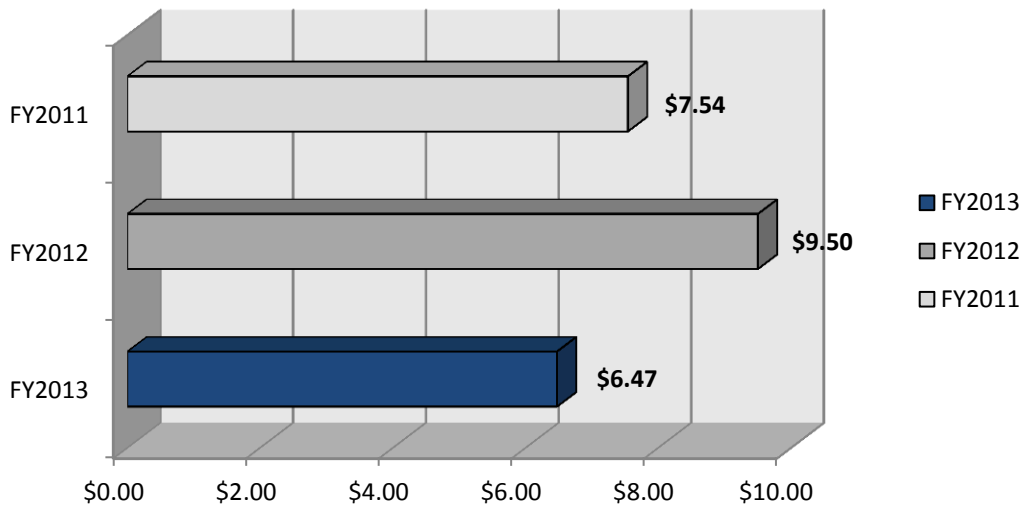


Intensive Supervision Program Closures FY2013*



*See Specialty Closure Reasons on Page 55

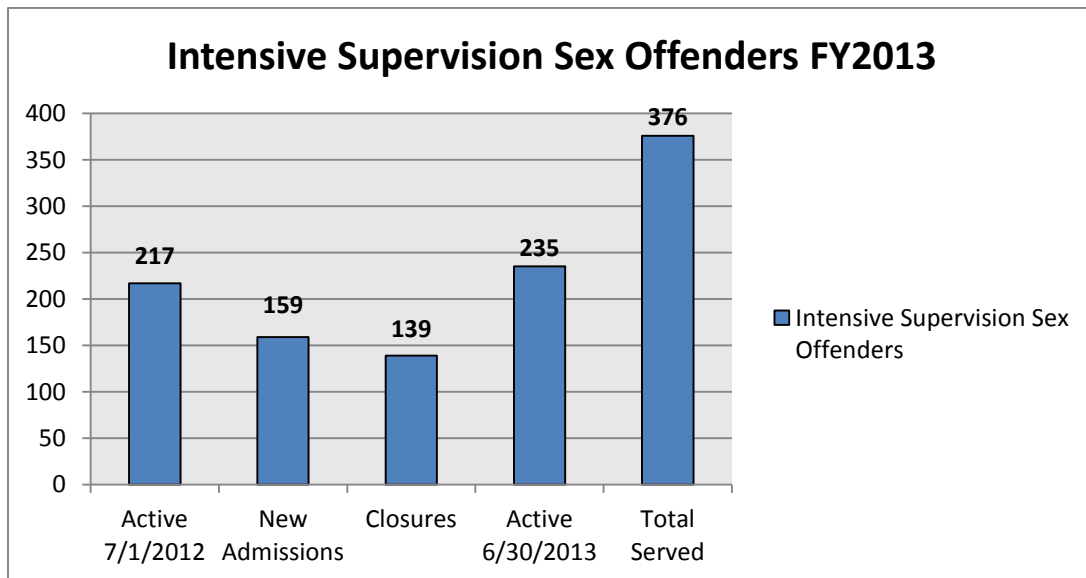
Intensive Supervision Average Daily Cost by Fiscal Year



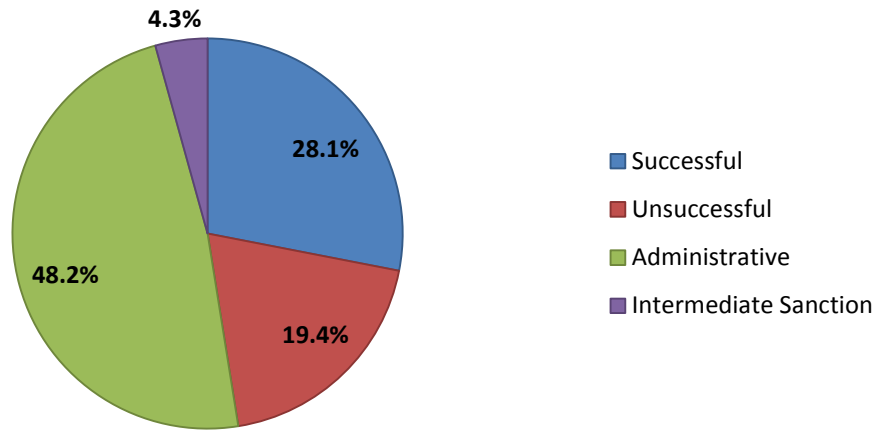
Intensive Supervision – Sex Offenders

The **Intensive Supervision – Sex Offender** program provides a more-intensive level of Probation or Parole supervision for high risk offenders whose offenses (current or prior) involved sexual deviancy. Offenders supervised under the Intensive Supervision – Sex Offender program are typically seen weekly by a Sex Offender Unit Officer (Probation/Parole Officer III) and close monitoring/surveillance of the offender's performance within the community is maintained. Offenders are required to attend the Department's Sex Offender Treatment Program and any other treatment program(s) that correspond to their individual needs. To assess progress in treatment, participation in the program requires the offender to complete polygraphs on a period basis. Offenders who are placed into the Sex Offender Program remain in the program until their probation or parole period expires.

Due to the intensity of services offered, the Department attempts to keep caseload sizes smaller, approximately twenty-five to thirty offenders per officer.

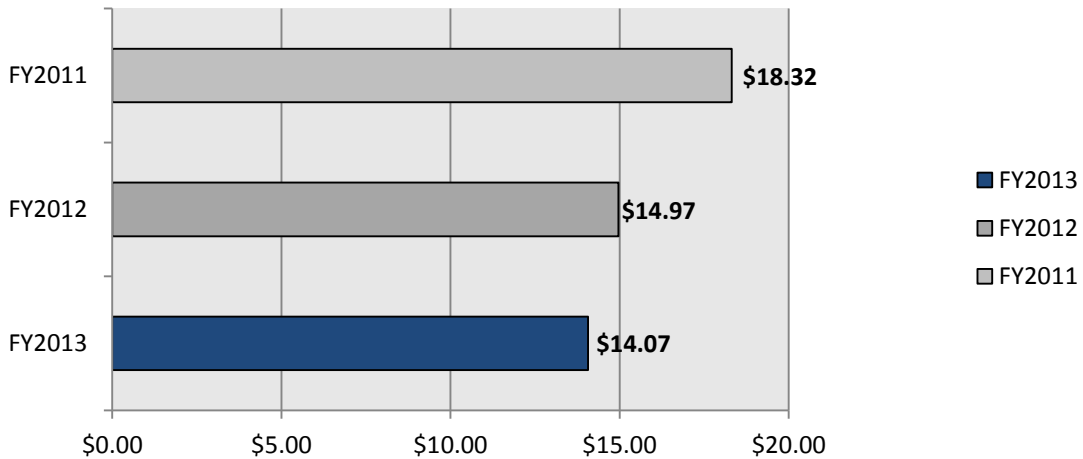


Intensive Supervision Sex Offenders Closures FY2013*



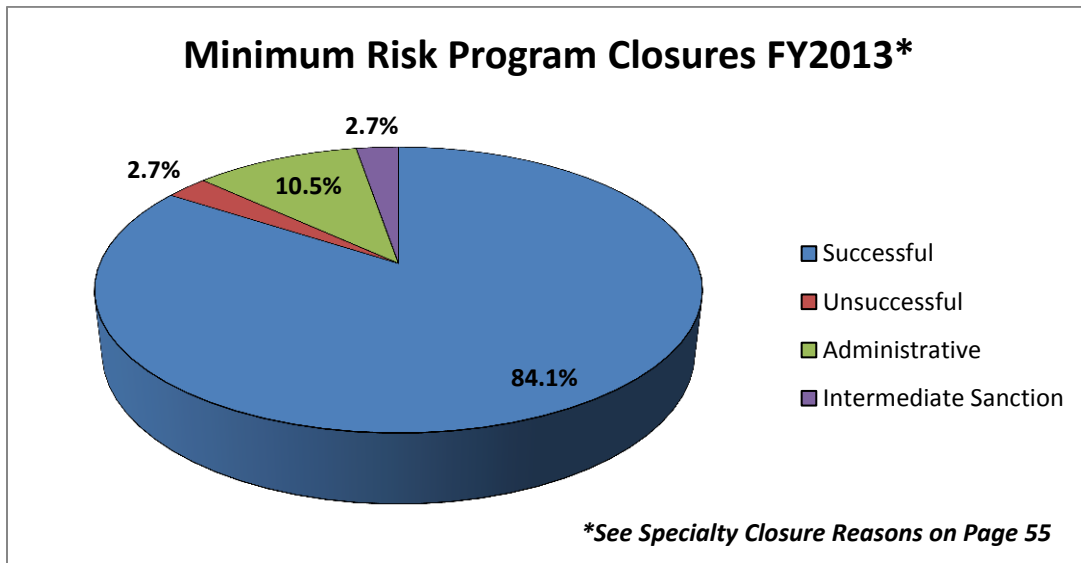
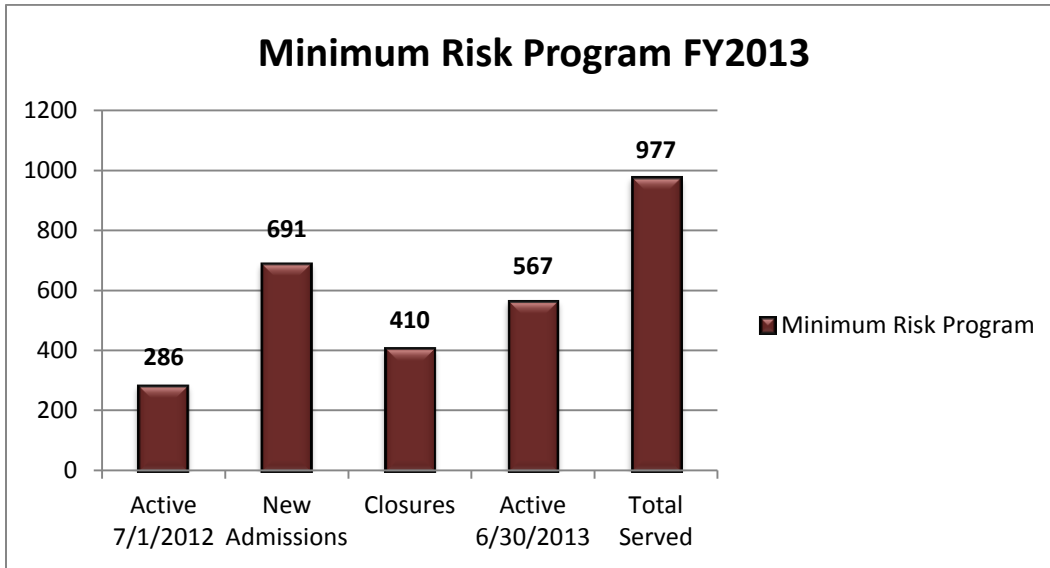
*See Specialty Closure Reasons on Page 55

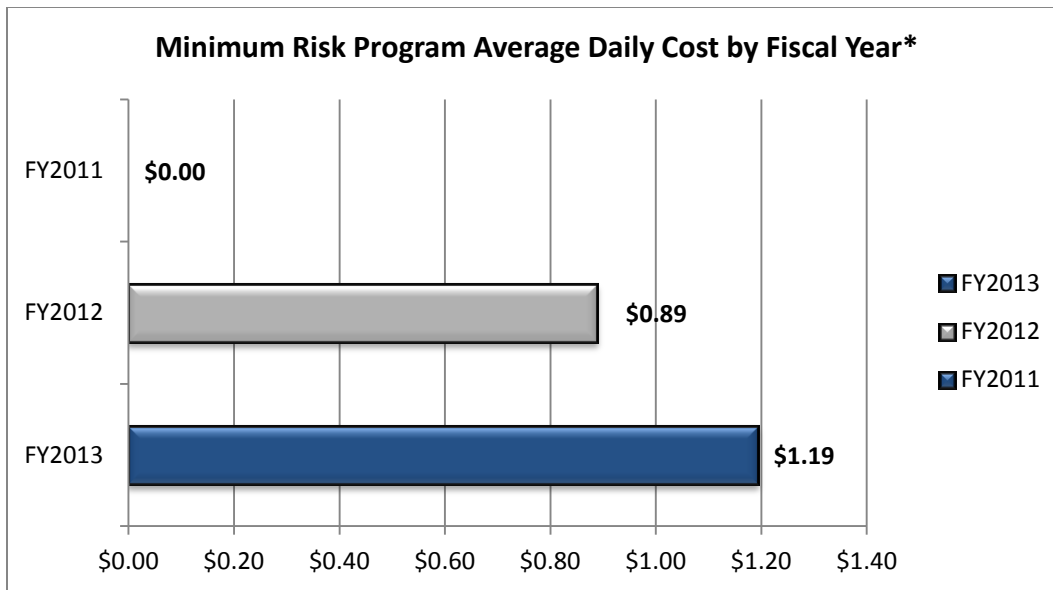
Intensive Supervision Sex Offender Average Daily Cost by Fiscal Year



Minimum Risk Program

The **Minimum Risk Program** provides limited supervision and monitoring activities for offenders who are considered low risk to re-offend. Offenders are assigned to a Probation/Parole Officer based upon risk assessment score, informed of their court ordered obligations and responsibilities for supervision. The Department initiated a redeveloped Minimum Risk Program at the end of FY2011 and the beginning of FY2012 and the initial focus was placed on six counties in the District. Those counties consisted of Hardin, Marshall, Story, Boone, Greene and Carroll. Full implementation of the Minimum Risk Program was deployed to the remaining sixteen counties in the District in FY2013.

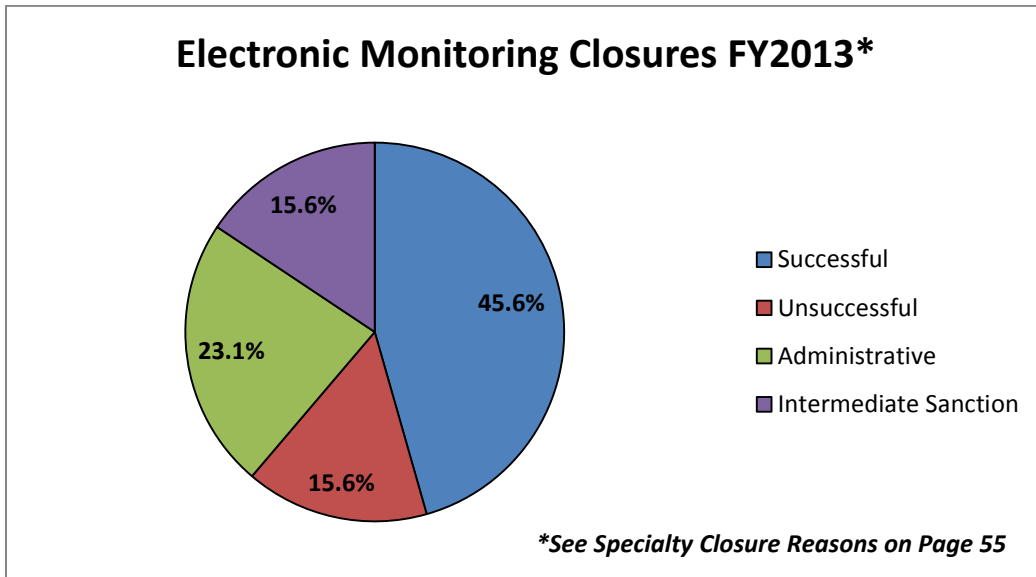
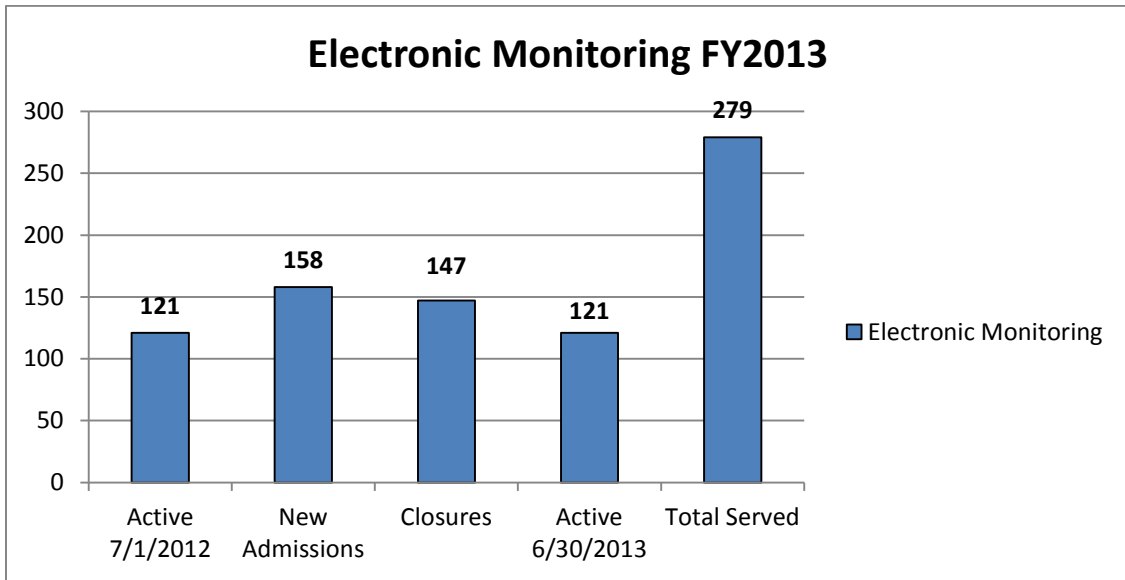


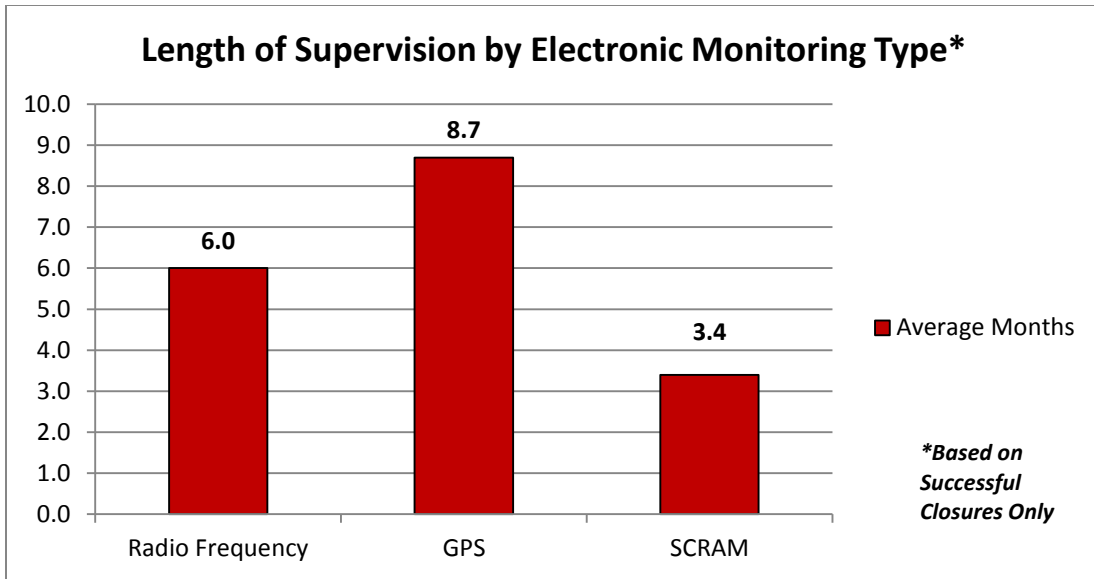


**Second District began its redeveloped Minimum Risk Program in FY2012. Due to this redevelopment there were no statistics or costs associated with the current format of the Minimum Risk Program in FY2011.*

Electronic Monitoring

Electronic Monitoring is utilized as a supervision tool to monitor the offender's activities in the community and to promote accountability. These tools are typically used by a Probation/Parole Officer III during the course of supervising high risk offenders. The types of electronic equipment used are Radio Frequency (ankle bracelets), Voice Recognition (voice patterns used during phone checks), Global Positioning (satellite tracking of offender movement) and SCRAM (remote alcohol testing - randomly calls the offender and conducts a breath test).





The cost for electronic monitoring equipment is budgeted and paid for through an appropriation that Fifth Judicial District receives for all eight judicial districts. Fifth Judicial District distributes the equipment according to need. Any judicial district using equipment in excess of its budgeted allotment is billed for the overage.

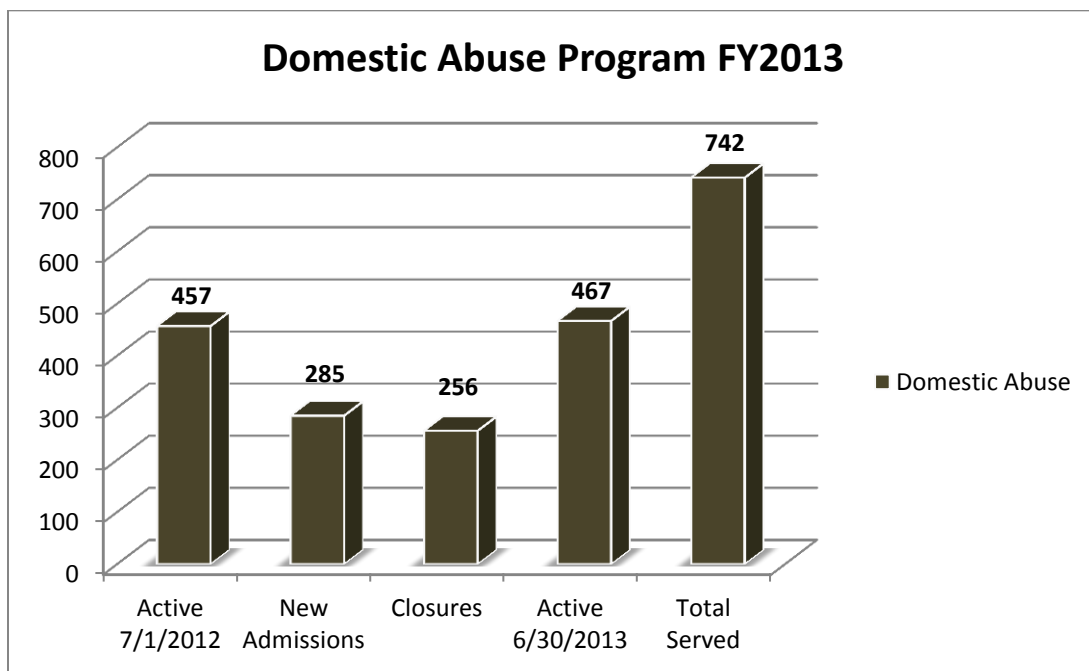
Second Judicial District did not exceed its budgeted allocation.

Domestic Abuse Program

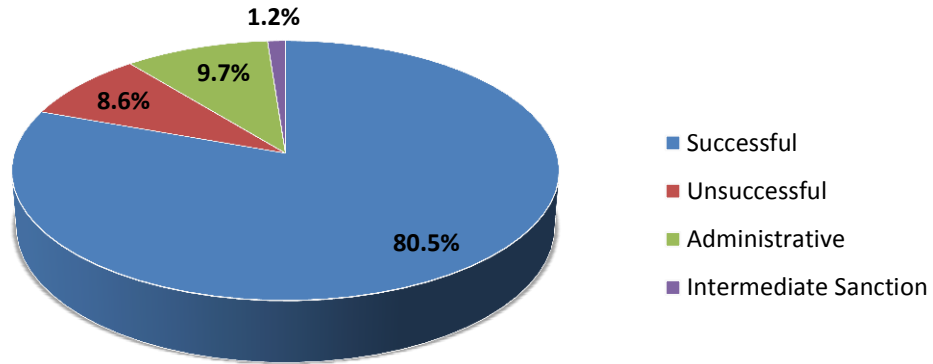
Any offender convicted of or receiving a deferred judgment for domestic abuse is required by Iowa law to participate in the **Domestic Abuse Program**. Offenders do not have to be placed under the department's supervision to participate. Not all offenders in the program have been convicted of domestic abuse and some participants are under supervision to local probation agencies that supervise misdemeanants.

The program consists of an intake/orientation session and twenty-four class sessions. Offenders are assessed fees to cover the costs of the program. The Department's Domestic Abuse Program utilizes the "Duluth" curriculum, Power and Control: Tactics of Men Who Better and the Iowa Addendum for the men's groups. The "Moving On" curriculum is used for women convicted of domestic abuse. In FY2012 the curriculum in Ames was converted to ACTV: Achieving Change through Value-Based Behavior as a pilot program that was developed by the University of Iowa. In FY2013 this pilot curriculum was also be utilized in Marshalltown and Fort Dodge. Additionally, program coordinators arrange for alternative programming for offenders who are found to be inappropriate for the program model or group setting.

Domestic Abuse Program Participation

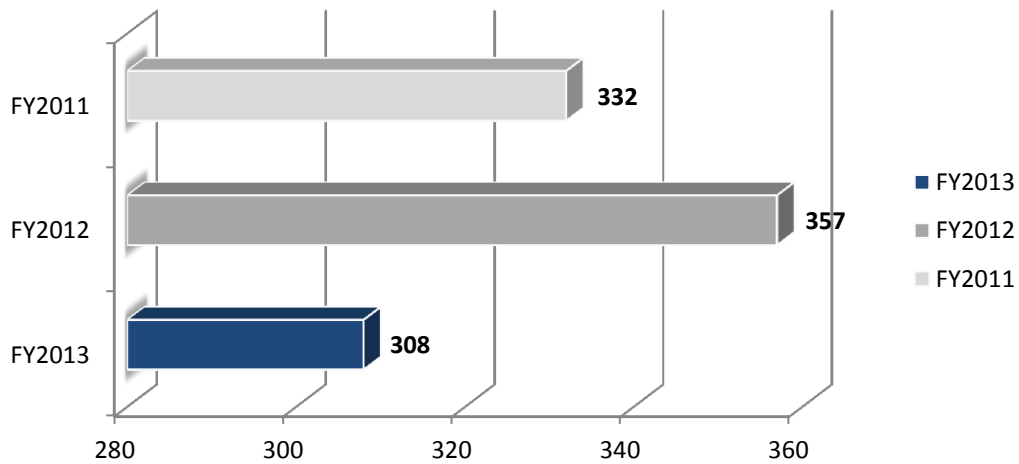


Domestic Abuse Program Closures FY2013*

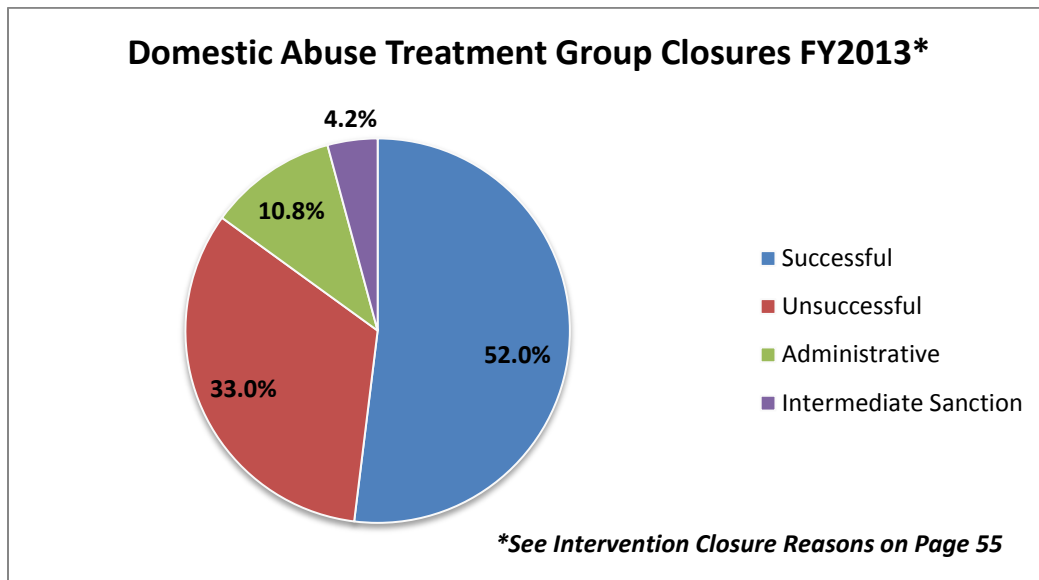
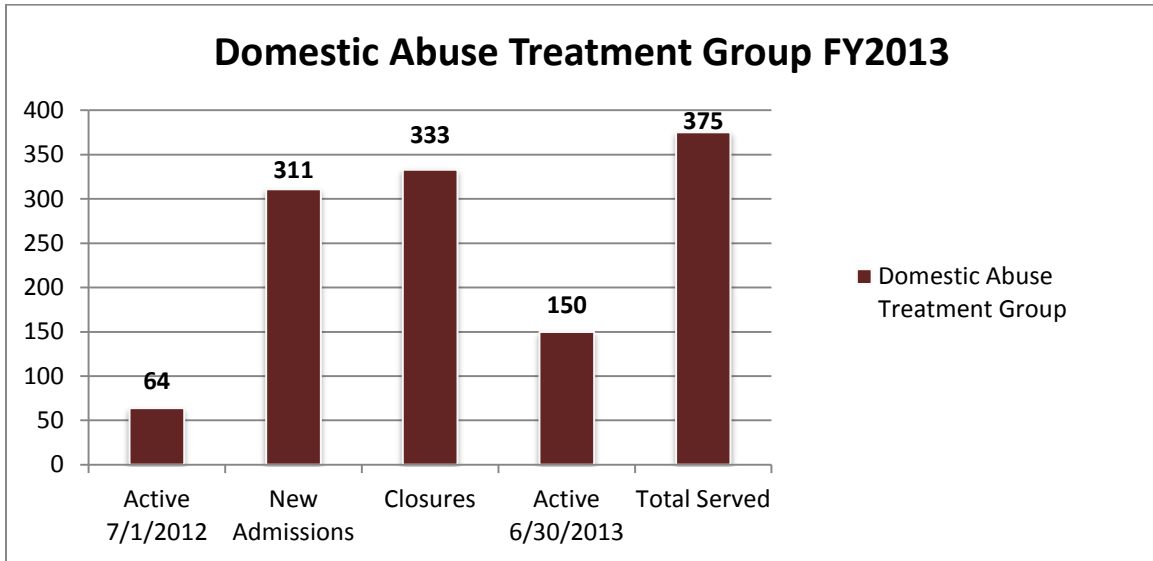


**See Intervention Closure Reasons on Page 55*

Domestic Abuse Program Intakes Completed by Fiscal Year

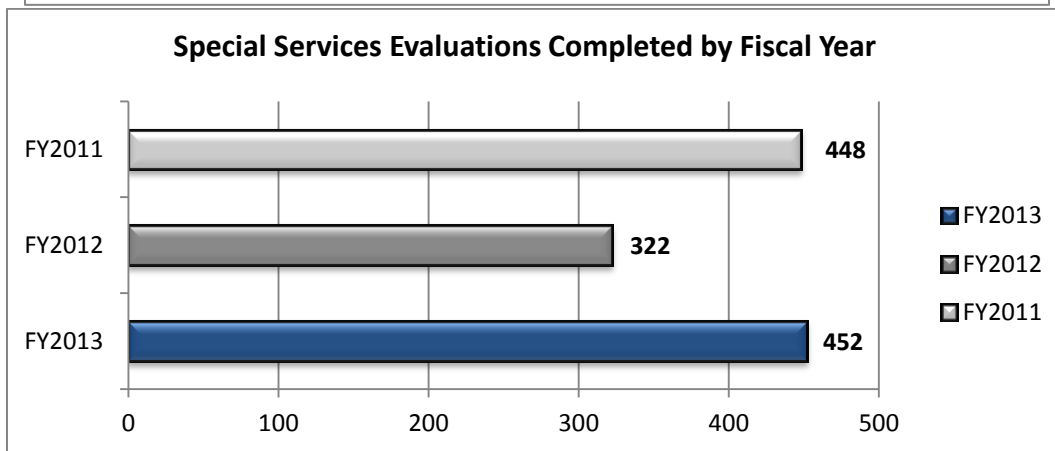
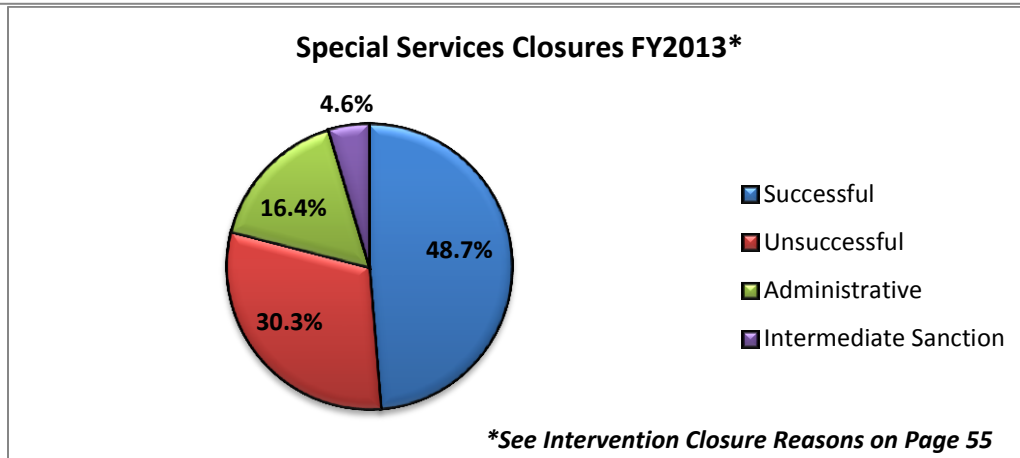
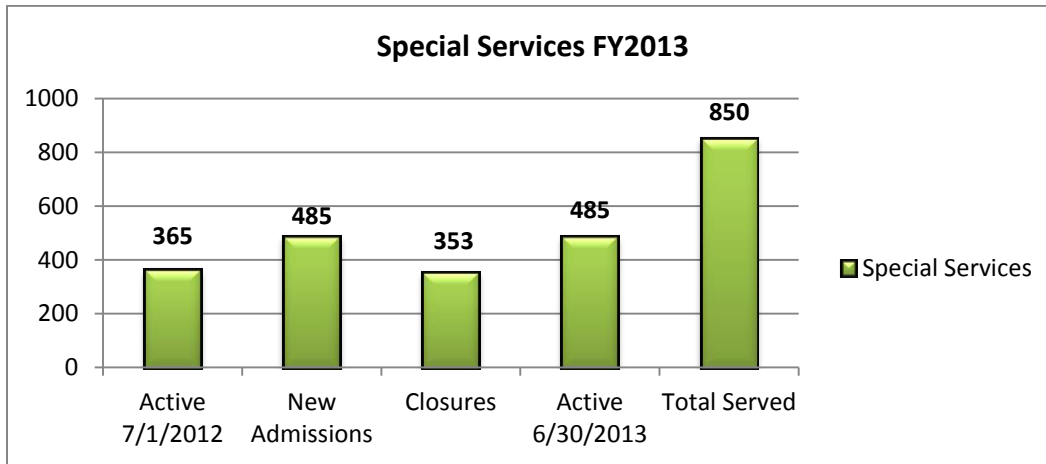


Domestic Abuse Treatment Group Participation



Special Services

Initially started as a pilot program in Ames in 1995, treatment services are offered throughout the District and are now referred to as Special Services. Special Services is designed for high-risk and/or high-need offenders who are in need of intensive treatment services. Services offered by the program include in depth assessments and treatment services designed to promote the development of pro-social attitudes and cognitive skills. Assessments and services are provided by the Department's Community Treatment Coordinators (CTC).

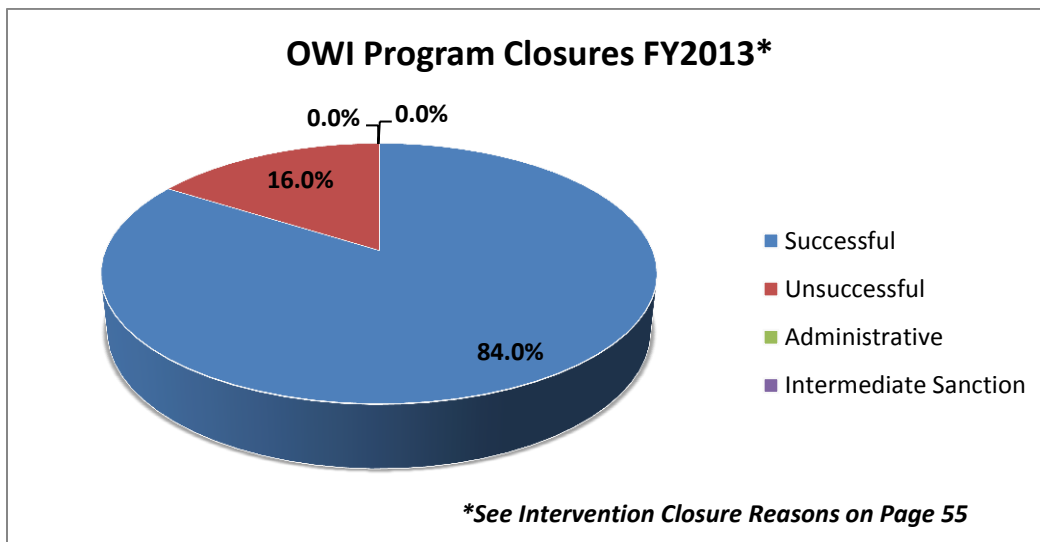
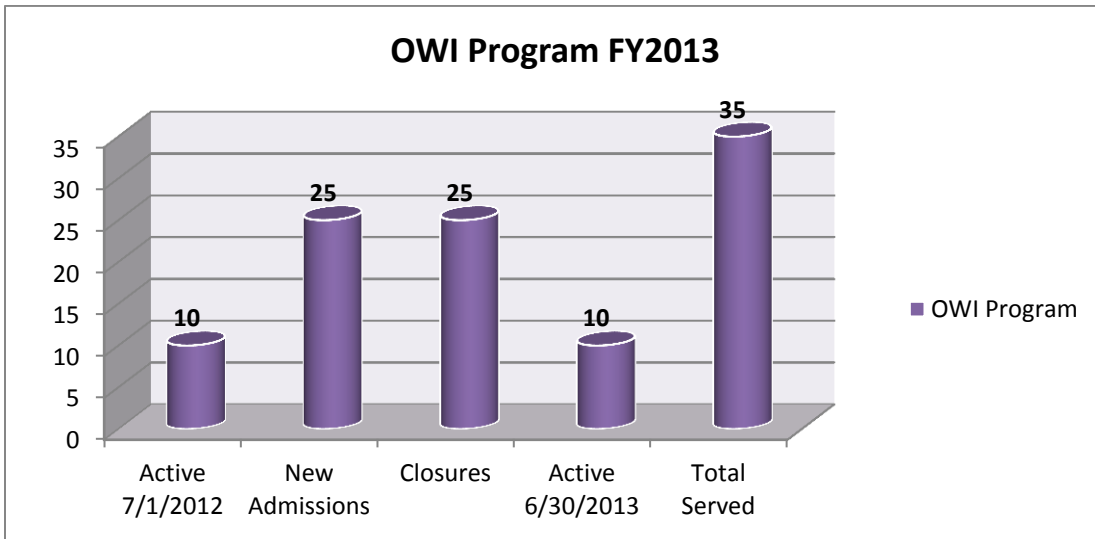


OWI Program

The **OWI Program** is provided for offenders convicted of a second or subsequent Operating While Intoxicated charge, as authorized by the Iowa Code, Chapter 904.153. Offenders in this program are considered state inmate status but are able to serve their sentences and participate in treatment in community corrections residential facilities in lieu of prison. Unless offenders discharge their sentence while in the facility they must be released by the Iowa Board of Parole.

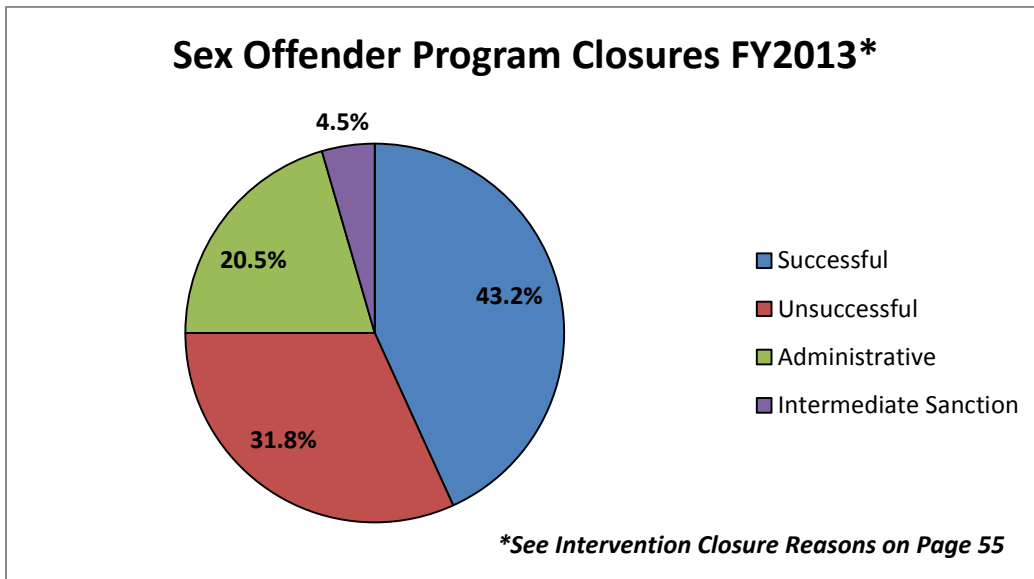
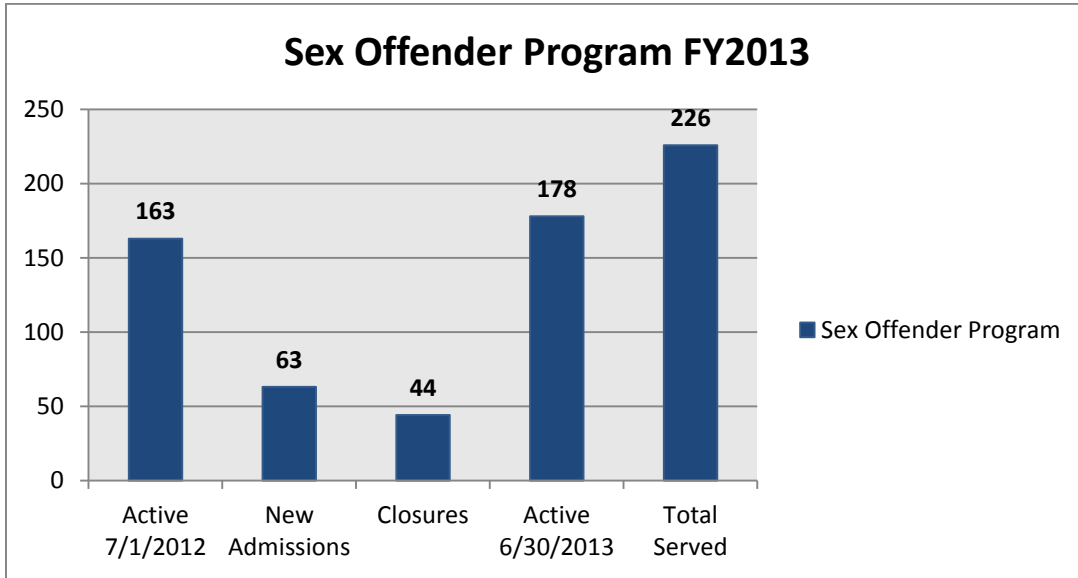
The Department provides OWI programming at all four Residential Centers. Substance Abuse treatment services are provided through contracted services with the following Substance Abuse agencies:

Community and Family Resources (CFR)	Ames
Community and Family Resources (CFR)	Fort Dodge
Substance Abuse Treatment Unit of Central Iowa (SATUCI)	Marshalltown
Prairie Ridge Addiction Treatment Services (PRATS)	Mason City

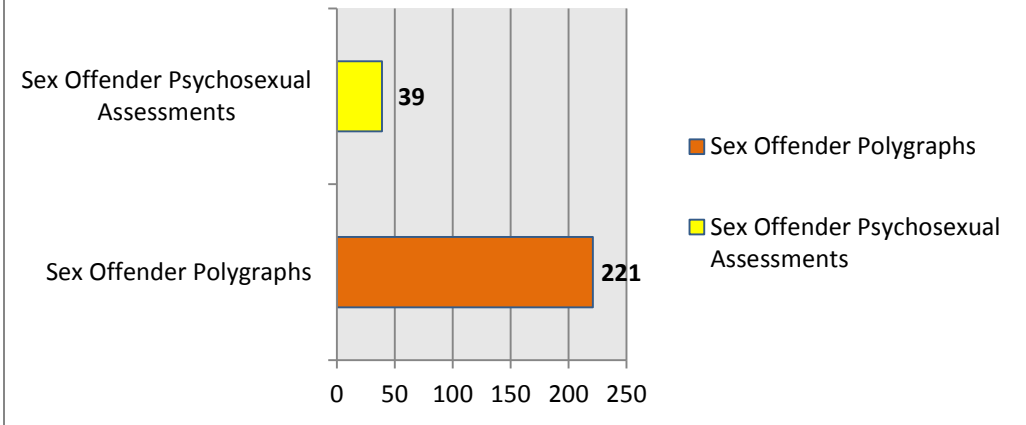


Sex Offender Treatment Program

The **Sex Offender Treatment Program** provides assessment and treatment services specifically designed to reduce the risk of re-offending. Offenders who are admitted into the program also receive intensive correctional services provided by the Department's Residential Centers or the Intensive Supervision – Sex Offender program.

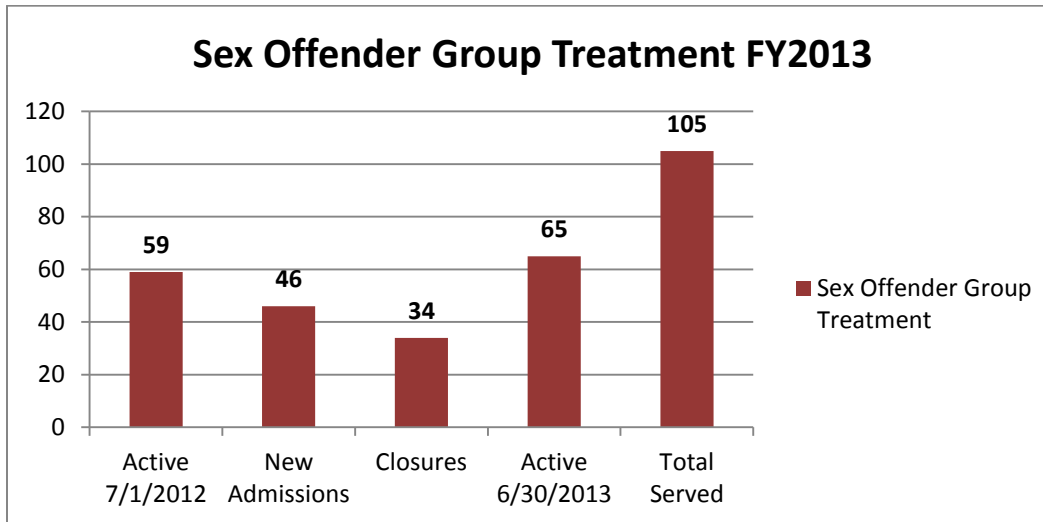


Sex Offender Assessments/Polygraphs Completed FY2013

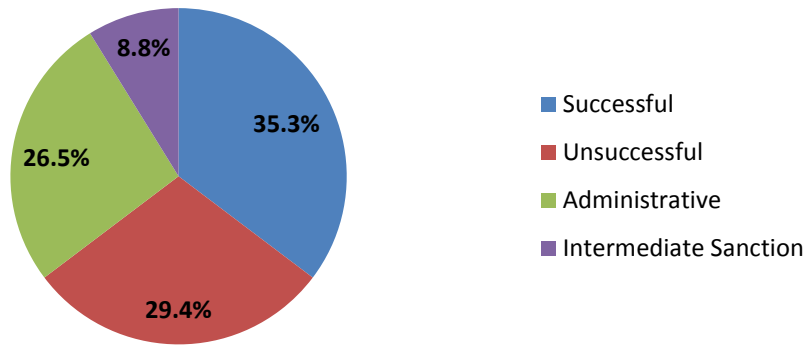


Sex Offender Treatment Group Participation

Sex Offender Group Treatment FY2013

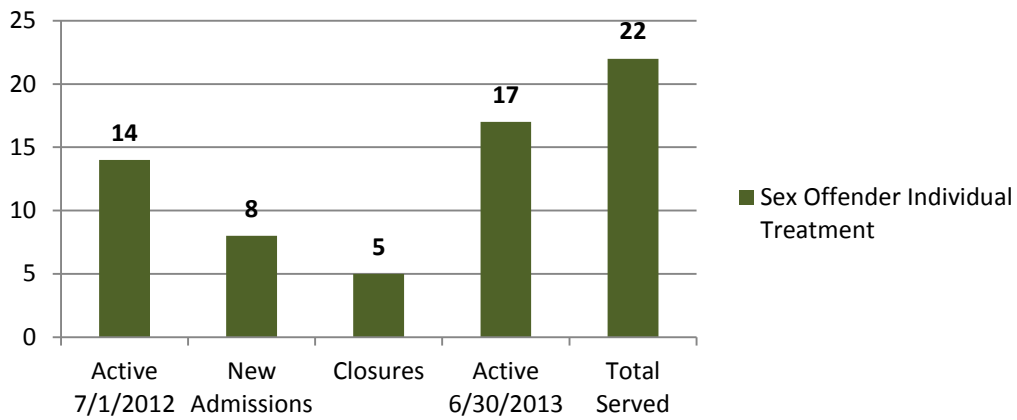


Sex Offender Group Treatment Closures FY2013*

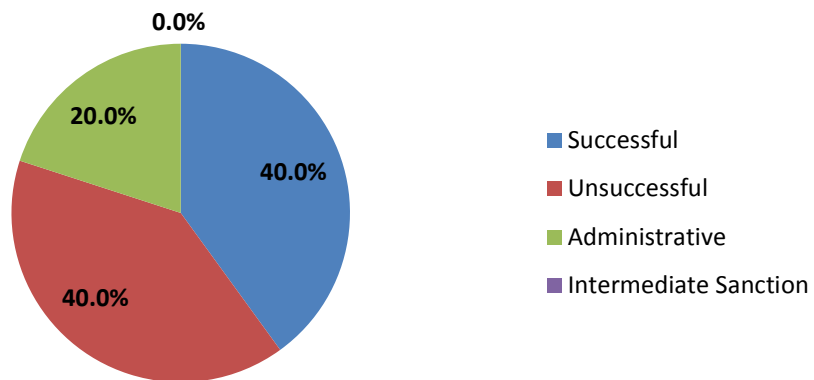


*See Intervention Closure Reasons on Page 55

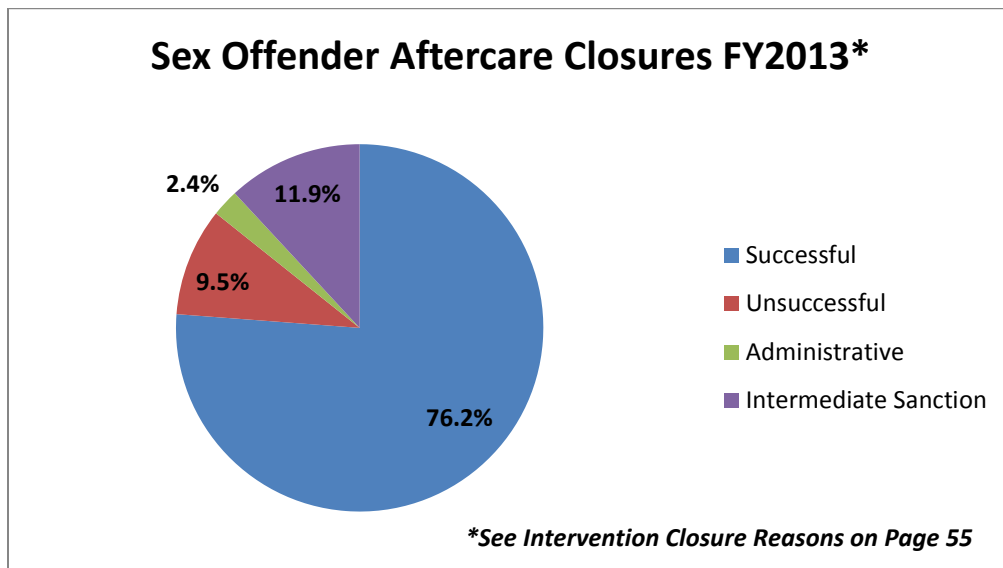
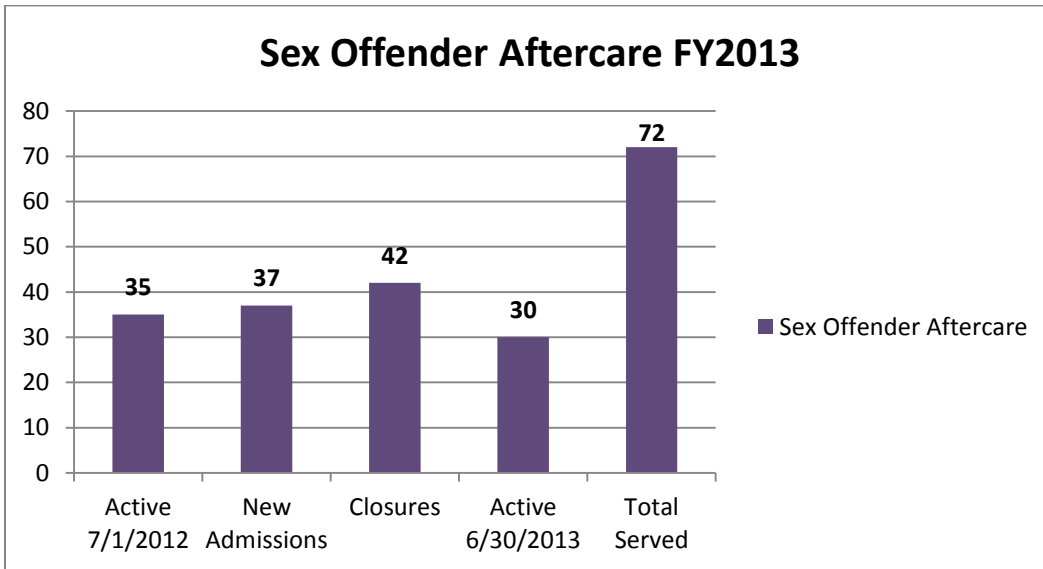
Sex Offender Individual Treatment FY2013



Sex Offender Individual Treatment Closures FY2013*

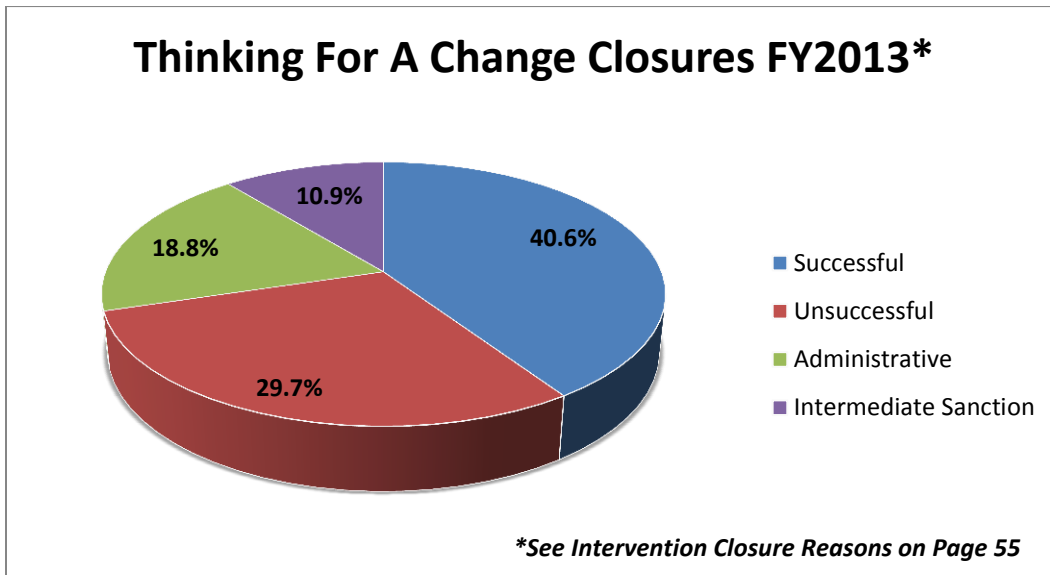
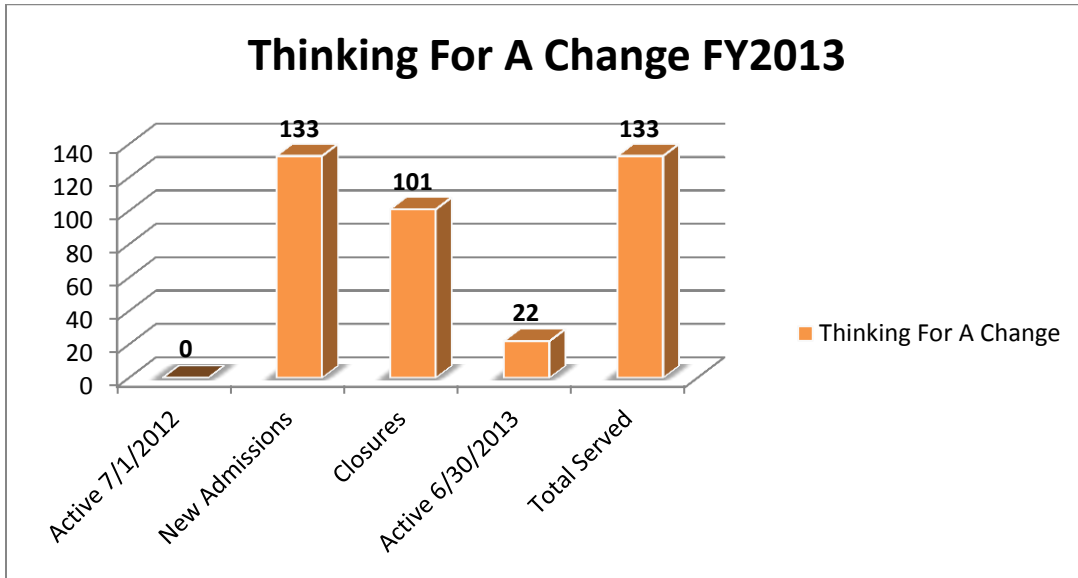


*See Intervention Closure Reasons on Page 55



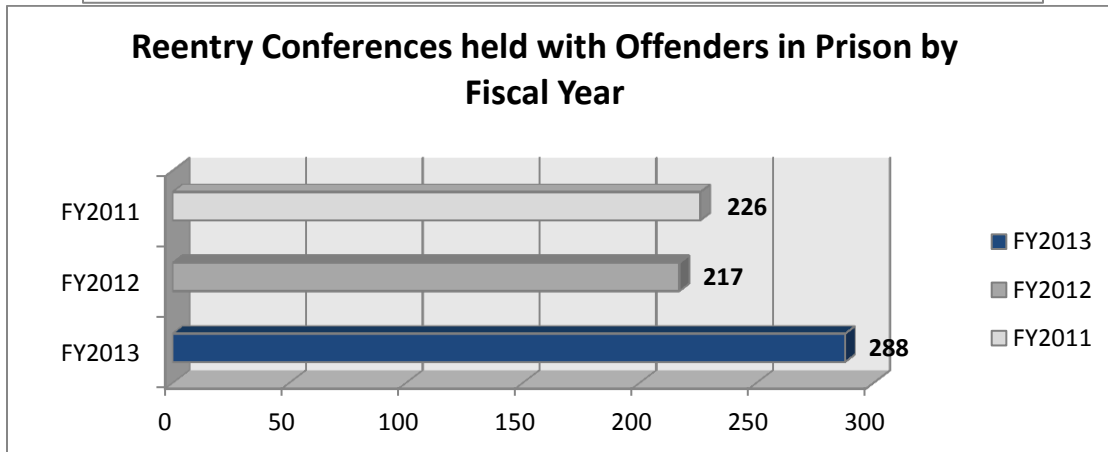
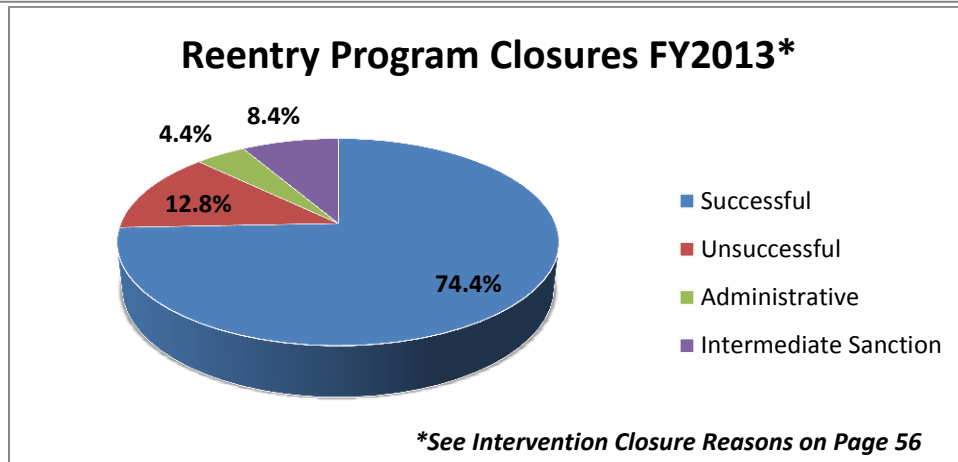
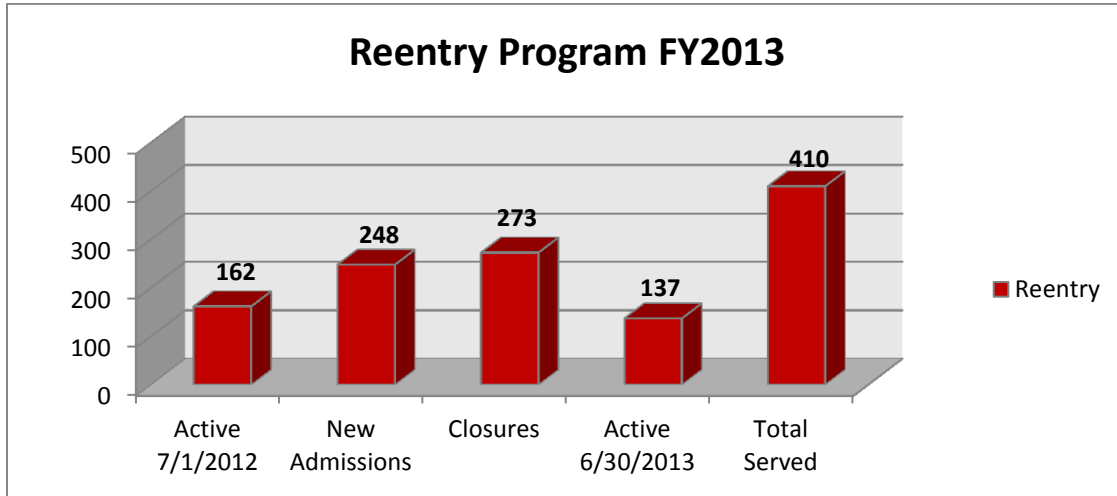
Thinking for a Change (T4C)

Thinking for a Change (T4C) is an integrated, cognitive behavior change program for offenders that include cognitive restructuring, social skills development, and development of problem solving skills. During the programs 24 sessions, offenders are able to practice skills taught through role playing different situations in their lives and sharing each week how they have implemented the ideas discussed during the course. The target population referred to this group is moderate to high risk male offenders. The department will and has offered programming to female offenders but the groups are not coed.



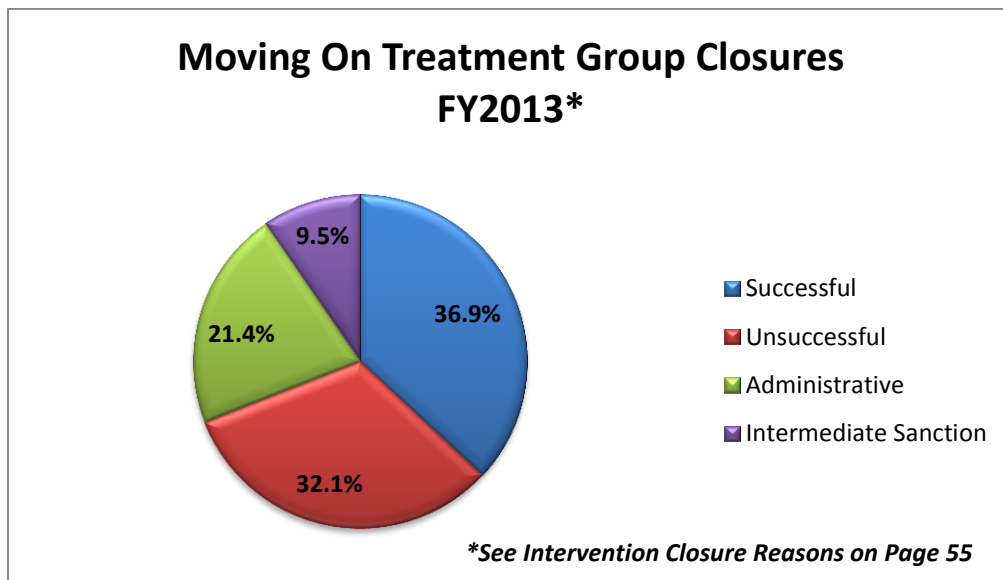
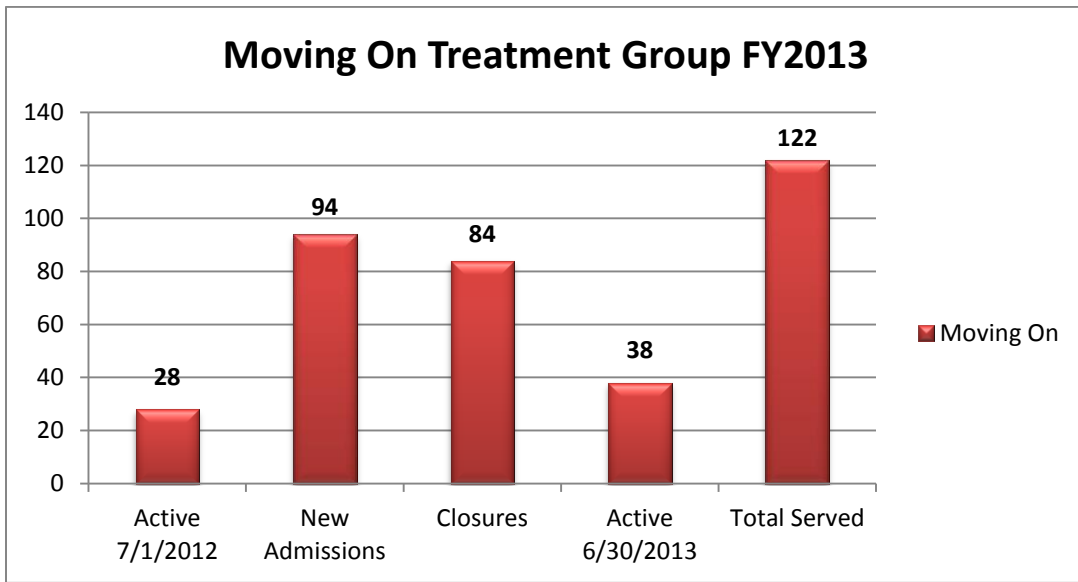
Re-Entry Program

The Department's **Re-Entry Program** is a partnership between the Department of Corrections (IDOC) and Second District. IDOC institution counselors assess the offender, completed a Re-Entry Case Plan and refer offender to appropriate services. The Department provides "Reach In" services where Special Services staff contacts the offender while in prison to initiate a release plan. Department staff also provides transition services to the offender during the first six months of release to the community on work release or parole.



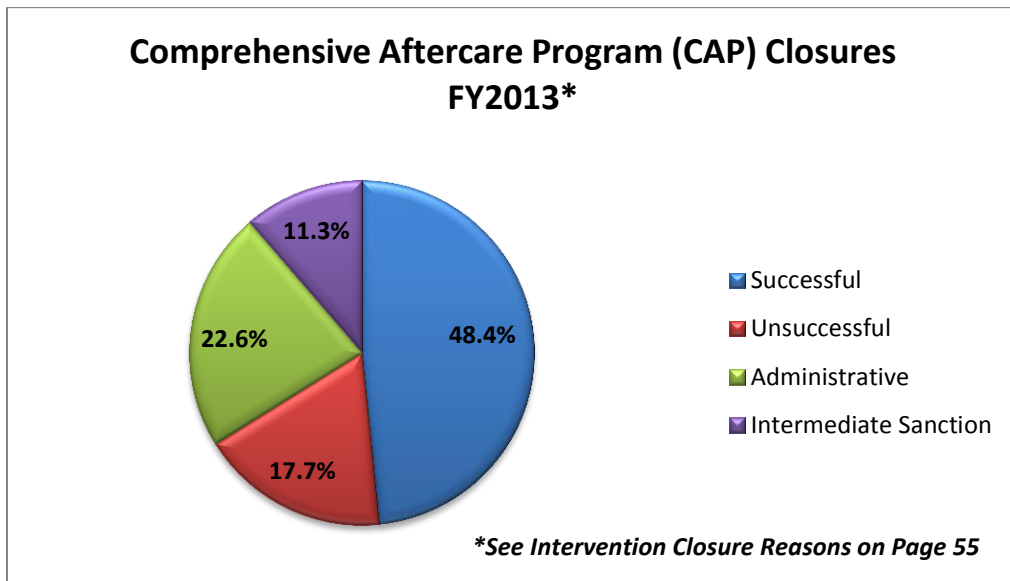
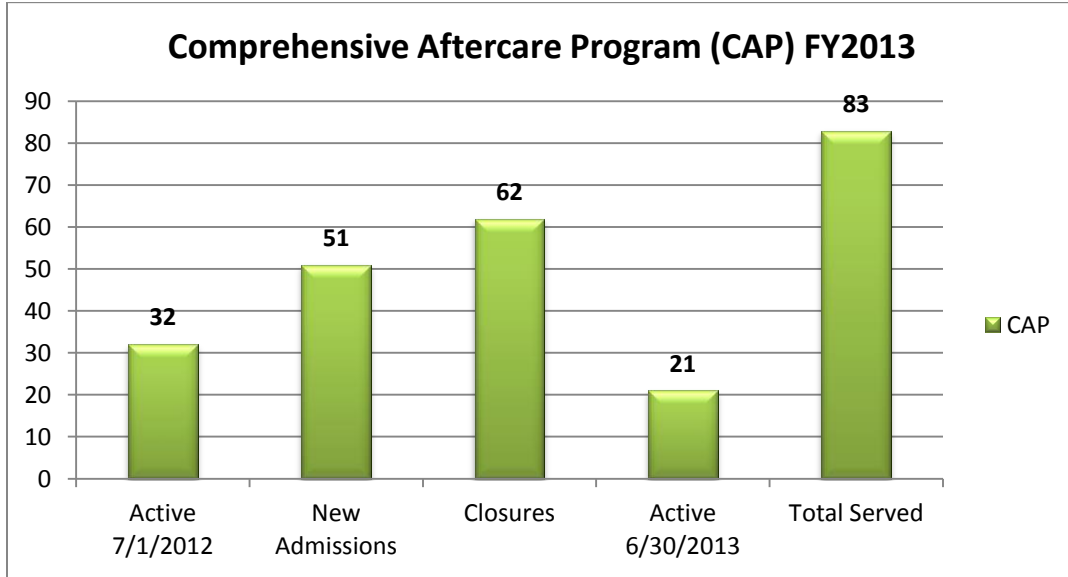
Moving On

Moving On is a twenty-six session curriculum based program developed exclusively for female offenders. The primary goal of the program is to provide women with alternatives and choices free from criminal activity by assisting them in identifying and mobilizing personal and community resources. The program assists women with reintegration to the community and relies on a combination of methods and strategies drawn from a variety of approaches including Solution-Focused Intervention, Motivation Enhancement Therapy and Cognitive/Behavioral Skills Training. This program is also used as the Domestic Abuse Program for females convicted of domestic violence and also provided is a Moving On Aftercare program.



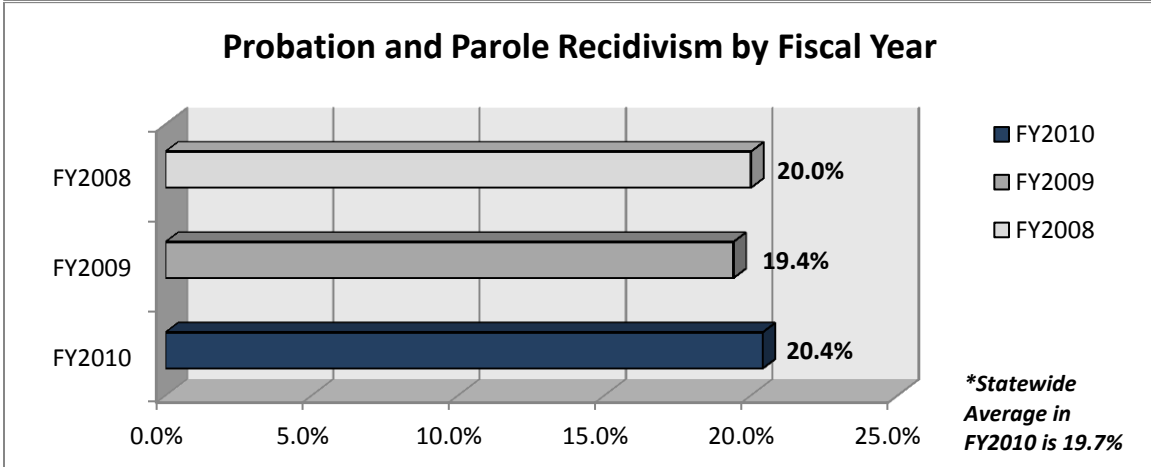
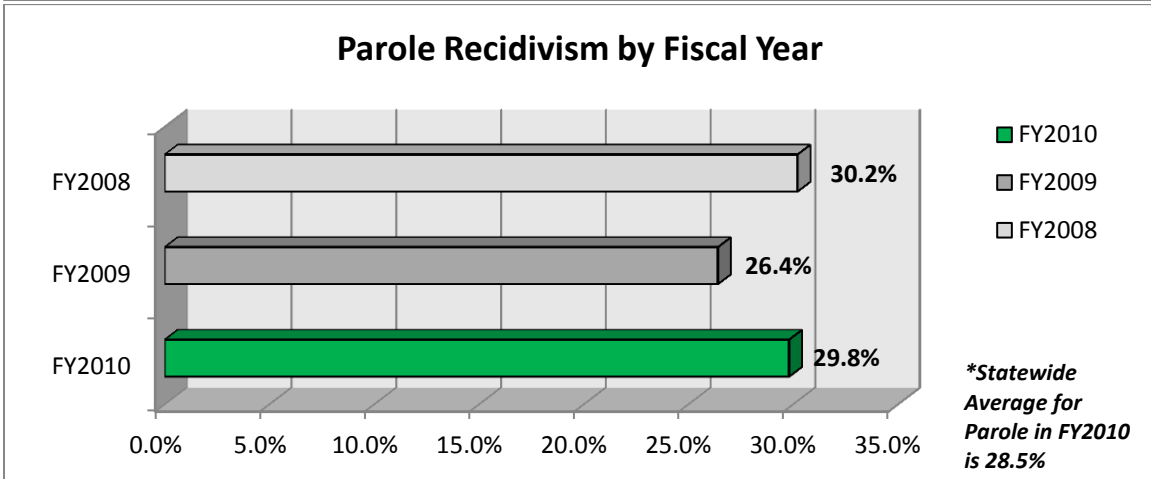
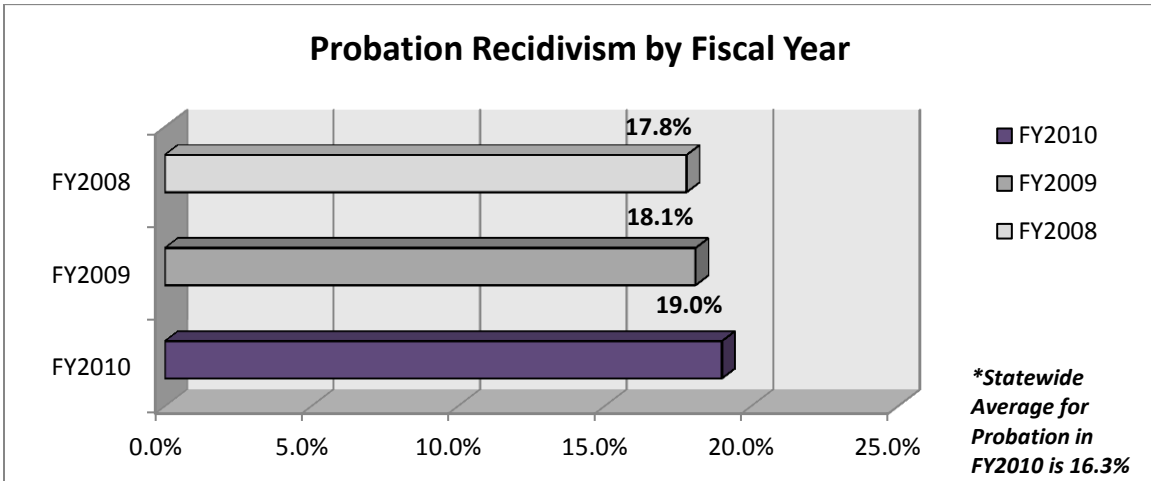
Comprehensive Aftercare Program (CAP)

Continuing care is a vital component for successful, long-term behavior change. CAP is a cognitive/behavioral intervention designed to assist participants in maintaining desired behavior change. CAP is an open-ended group and participants are encouraged to attend twelve sessions. Utilizing the *Stages of Change* strategy, CAP employs Motivational Interviewing techniques to assist participants in anticipating and planning for risk situations, increasing self-efficacy and utilizing developed skills to sustain desired change. Clients referred to CAP have completed a primary program such as Substance Abuse treatment, Domestic Abuse Program or other cognitive programming.



Recidivism Statistics

Iowa Department of Corrections (IDOC) defines **Recidivism** “as subsequent convictions for felonies or aggravated misdemeanors of offenders who discharged (final closure) from correctional supervision within the Fiscal Year range”. The standard which IDOC follows is new convictions to prison for any aggravated misdemeanor or higher offense with three years of final discharge from corrections. When reporting data for Recidivism statistics it is then common practice to use offender final closure data from a fiscal year three years prior.



Closure Types

As previously noted, ICON was first implemented by community-based corrections on August 1, 2000. With its implementation, new standardized definitions were implemented for various correctional activities. As follows are the specific Closure Reasons (i.e. Completed Requirements, Revoked) that correspond to each Closure Type (Successful, Unsuccessful, Administrative, and Intermediate Sanction). Please note that the Closure Reasons and Closure Types are specific to Supervision Statuses, Specialized Supervision (Specialty) and Intervention Closure Types.

Supervision Status Closure Types:

Successful Closures: Acquitted/Dismissed, Adjudicated-Pretrial Only, Discharged-Early Discharge, Discharged-Expiration of Sentence, Federal Residential Offender-Successful, Parole Granted, Parole to Detainer-Iowa, Parole to Detainer-Out of State, Parole w/Immediate Discharge, Probation Granted-Non Shock, Probation Granted-Reconsideration of Sentence, Released to Custody of US Probation Office, Released to OWI Continuum, Released to Special Sentence, Terminated by Appeal-Conviction Overturned, Transferred to Release on Recognizance(Pretrial), Unsupervised Probation Granted, Work Release Granted

Unsuccessful Closures: Discharged-Absconded/Escaped, Discharged-Contempt, Discharged-Deported, Federal Residential Offender-Unsuccessful, Parole to Detainer-INS, Parole to Detainer-US Marshall, , Released to Custody of US Bureau of Prisons, Revoked, Revoked-Served In Jail, Revoked-Time Served, Revoked From Parole-Discharged, Sent Back to Jail (Designated Jail Sites Only), Terminated-Voluntary Return to Jail/Prison.

Administrative Closures: Death, Released on Bond, Returned to Sending Jurisdiction, Terminated by Court, Transferred to Release with Services (Pretrial).

Intermediate Sanction Closure: Revoked From Parole-Work Release Granted.

Specialized Supervision (Specialty) Closure Types:

Successful Closures: Completed Requirements, Federal Residential Offender-Successful, Paroled with Immediate Discharge, Released to Custody of US Probation Office, Terminated By Court, Work Release Granted.

Unsuccessful Closures: Absconded/Escaped, Noncompliant/Behavioral Issues, Released to Custody of US Bureau of Prisons, Residential Federal Offender-Unsuccessful, Revoked, Terminated-Voluntary Return to Jail/Prison.

Administrative Closures: Death, Referred to Alternative Intervention, Returned to Sending Jurisdiction, Supervision Status Change, Transferred to Different Location.

Intermediate Sanction Closures: Violator Program Placement, County Jail Contract Placement.

Intervention Program/Intervention Closure Types:

Successful Closures: Completed Requirements

Unsuccessful Closures: Absconded/Escaped, Noncompliant/Behavioral Issues, Refused Treatment, Revoked.

Administrative Closures: Case Manager Discretion, Court Discretion, Death, Inappropriate Referral, Ineligible to Attend, Not Admitted, Program Elimination, Referred to Alternative Interventions, Released on Bond, Sentence Discharged/Terminated, Transferred to Different Location.

Intermediate Sanction Closures: Jail Placement, Residential Placement.